

Thurcroft Parish Council

8b
Gordon Bennett Memorial Hall, Green Arbour
Road, Thurcroft, Rotherham, S66 9DD

e: clerk@thurcroftparishcouncil.gov.uk
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Minutes of the Finance & General meeting held Wednesday 22nd July 2026

Present Councillors: B. Clark (Chair), C. Walker, R. Butler, D. Oxley (4 councillors present).

Apologies: M. Wordsworth

Absent: None

Proper Officer: Sarah Wilkinson

There were no members of the public in attendance

The meeting started at 6.30pm

FG/2026/135 To receive and note reasons for absence.

Reasons received and noted for M. Wordsworth

FG/2026/136 To receive declarations of personal and pecuniary interestⁱ for members and officers

R. Butler with FG/2026/151

FG/2026/137 To receive written requests for dispensations for disclosable pecuniary interests (if any)

No written requests for dispensation have been received.

FG/2026/138 To grant any requests for dispensation as appropriate

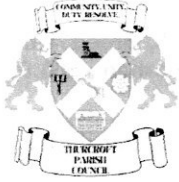
There are no requests for dispensation to grant.

FG/2026/139 To receive and approve the minutes of the meeting held on Thursday 18th June 2026

Resolved:- That the Committee approved the minutes of Thursday 18th June 2026 as a true record of the meeting, the Chairman preceded to sign the bottom of each page to confirm they are an accurate record.

Voting:- 4 Councillors present, 3 voted in favour, 1 abstained.

Chairperson initial:



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FG/2026/140 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Agenda item FG/2026/155 is confidential

FG/2026/141 Public Participation Session

There were no members of the public in attendance.

TRAINING

FG/2026/142 To discuss any training and development for councillors and employees and consider any further action

Resolved: Cllr R. Butler has completed part 1 of the chairing skills and is booked onto part 2 tomorrow (23.7.26). She reminded the council that when members of the public attend the meetings the council are not allowed to engage with them when it's the public participation session, only the chair is to respond. The item may be discussed later in the meeting if it is on the agenda, or if not, the item is added to next month's agenda. Cllr S. Hydes is booked onto the chairing skills part 1&2 in September (3rd and 10th).

FINANCE

FG/2026/143 To receive and note the payment and receipts report for June 2026

The Clerk presented the payments and receipts report for June 2026 for all councillors to check. Report was noted.

FG/2026/144 To receive and note the bank reconciliations for June 2026

The Clerk presented the Bank Reconciliations for May 2026. The Clerk and Vice-Chair signed the reconciliations. The committee noted the update.

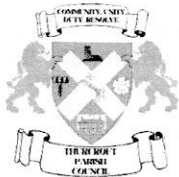
FG/2026/145 To receive any grant applications received by the council and consider any further action

No grant applications were received.

FG/2026/146 To receive an update regarding the investment account with the CCLA

Resolved: Clerk confirmed that £2444.28 in interest had been received for June 2026 on our CCLA investment. The council have received £29,061.68 in interest since the investment started in July 2025.

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FG/2026/147 To receive an update from South Yorkshire Pensions

Resolved: South Yorkshire Pensions have responded with full member details. The options are suspension for 3 years or cessation. The council decided on cessation, as no new staff numbers are planned, we do not have many members/funds in the scheme, and both costs are similar. If we chose suspension, we would need to pay a fee of roughly £1000 every 3 years.

Voting:- 4 Councillors present, all voted in favour of cessation

FG/2026/148 To receive an update on any outstanding payments

Resolved:

SRI bars owe £650 for bar bookings at the Gordon Bennett. They have moved addresses, the new address has been found from Companies' House, Clerk to send invoice and outstanding payment letter to the new address.

All user groups are up to date except Toddler Group. Admin to chase this payment. KMAC have not been in contact again to chase the 3 outstanding invoices that the council has confirmed it will not pay. Streetscape have not chased the invoice that the council are disputing.

FG/2026/149 To receive an update on the 25-26 External Audit

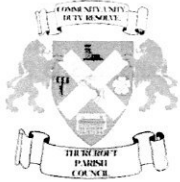
Resolved: All outstanding questions have been answered, and the audit has been passed for the final check.

FG/2026/150 To receive an update on the clerk's CILCA qualification and discuss the current payment arrangement.

Resolved: Clerk has completed LO1,2,3,4,14,15, 16 and her personal statement and has attended every meeting in person since February. Further LO's are with the YLCA for checking before being submitted to the SLCC via Brightspace. Council previously voted to pay clerk from Feb-July 5 hours per week for the CILCA, as clerk had the audit to complete and other timely tasks, and the deputy clerk could be trained to take more tasks from the clerk including meetings and minutes. Clerk had to pay a month in behind as February's payroll had already been made, so the increase will be paid in August for July.

Council now recommends that the extra payments stop, as the deputy clerk is now trained and can help more with the expected workload. Clerk to take the time back for the CILCA training from the 32-hour working week, on a work from home day. This will take approximately 5 hours per week of her availability for council issues. Council to

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monitor this arrangement, and chair, vice chair and clerk to have a meeting in September to assess the situation and make sure the clerk's workload is achievable in the timescale given.

Voting:- 4 Councillors present, all voted in favour

FG/2026/151 To receive an update on the funding for Thurcroft Park

Resolved: Grant for £100,000 has been submitted to the FCC today. Decision date is December 8th 2026.

FACILITIES

FG/2026/152 To receive an update on the bar provision at the Gordon Bennett Memorial Hall

Resolved: Thurcroft Miners Institute have confirmed that they are able to cover the remaining bar bookings. Clerk to contact Thurcroft Musical group to confirm the bar provider for Theatre week in October. Meeting arranged for Thursday 24th September between the council, the Miners Institute and Thurcroft Musical Group to discuss arrangements for theatre week further.

Voting:- 4 Councillors present, all voted in favour

FG/2026/153 To receive an update on the internet in the Gordon Bennett

Resolved: The router at the Gordon Bennett failed on 14.7.26, leaving the council with no internet. After numerous calls with BT Business a new router has been issued and installed 16.7.26. Voot have been back out 20.7.26 to split the new router to again have separate networks for staff and visitors. Voot spending approved through chair/clerk delegation.

POLICY

FG/2026/154 To amend the internal controls policy to reflect changes in legislation

Resolved: Policy to change from 2003 audit regulations to the current 2015 audit regulations.

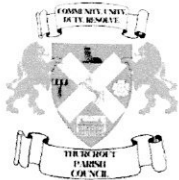
Voting:- 4 Councillors present, all voted in favour

COMPLAINTS

FG/2026/155 CONFIDENTIAL SESSION - To receive any complaints received by the council and consider any further action

Two new complaints received regarding access to Thurcroft Cemetery:

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Complaint 1 from Julie Shevels regarding elderly relations that cannot now attend the cemetery to visit loved ones. Complaint also mentions the grass cutting. Cllr B Clark to issue a response.

Complaint 2 from Mrs Padmore regarding her own access to the cemetery as she is in her 90's and struggles with walking. Also, parking was busy when she went up on Father's Day. Cllr B Clark to issue a response.

Voting:- 4 Councillors present, all voted in favour

FG/2026/156 To notify the clerk of matters for inclusion on the agenda of the next meeting
Nothing to note.

FG/2026/157 To confirm the date and time of the next Finance & General Committee will be held on Thursday 17th September 2026 at 6:30pm in the Council Chamber of the Gordon Bennett Memorial Hall

The meeting closed at 20:06pm

Committee Meeting Dates for 2026

Thursday 22nd October

Thursday 19th November

No meeting in December

Chairperson Initials:

