



Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour
Road, Thurcroft, Rotherham, S66 9DD

e: clerk@thurcroftparishcouncil.gov.uk

w: thurcroftparishcouncil.gov.uk

Minutes of the Finance & General meeting held Thursday 21st May 2026

Present Councillors: B. Clark (Chair), C. Walker, R. Butler, D. Oxley (4 councillors present).

Apologies: M. Wordsworth

Absent: None

Proper Officer: Sarah Wilkinson

There was one member of the public in attendance

The meeting started at 6.30pm

FG/2026/092 To receive and note reasons for absence.

Reasons received and noted for M. Wordsworth.

FG/2026/093 To receive declarations of personal and pecuniary interest¹ for members and officers

None declared

FG/2026/094 To receive written requests for dispensations for disclosable pecuniary interests (if any)

No written requests for dispensation have been received.

FG/2026/095 To grant any requests for dispensation as appropriate

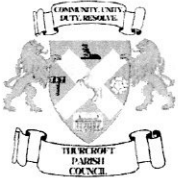
There are no requests for dispensation to grant.

FG/2026/096 To receive and approve the minutes of the meeting held on Thursday 23rd April 2026

Resolved:- That the Committee approved the minutes of Thursday 23rd April 2026 as a true record of the meeting, the Chairman preceded to sign the bottom of each page to confirm they are an accurate record.

Voting:- 4 Councillors present, all voted in favour.

Chairperson Initial:



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FG/2026/097 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Agenda items FG/2026/108 and FG/2026/109 are confidential

FG/2026/098 Public Participation Session

There were no members of the public in attendance.

TRAINING

FG/2026/099 To discuss any training and development for councillors and employees and consider any further action

Resolved: Cllr R. Butler to attend charring skills part one on the 7th July in relation to now being deputy chair. Cllr S. Hydes to be invited to attend due to her role as chair of the events committee. Code of conduct training to be booked for those councillors that have not already completed the course, the next offering is in September 2026.

FINANCE

FG/2026/100 To receive and note the payment and receipts report for April 2026

The Clerk presented the payments and receipts report for April 2026 for all councillors to check. Report was noted.

FG/2026/101 To receive and note the bank reconciliations for April 2026

The Clerk presented the Bank Reconciliations for April 2026. The Clerk and Chair signed the reconciliations. The committee noted the update.

FG/2026/101 To receive any grant applications received by the council and consider any further action

Grant application received from Thurcroft Bowling Club for £488 for grass seed for the bowling green. The grant has been paid in previous years.

Voting:- 4 Councillors present, all voted in favour.

FG/2026/102 To receive an update regarding the investment account with the CCLA

Resolved: Clerk confirmed that £2384.47 in interest had been received for April 2026 on our CCLA investment.

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FG/2026/103 To receive an update on the 25-26 AGAR

Resolved: External audit has been sent to PKF Littlejohn, who have confirmed it's receipt.

FG/2026/104 To receive an update on the 26-27 budget

Resolved: Council noted the budget spend for April – May 12th, 2026.13% of total budget spent, due to many one-off bills being paid in April such as business rates and insurance.

FG/2026/104 To review the councils reserves for 26-27

Resolved: Council reviewed the reserves. Clerk to move £3000 from memorial wall fund to the cemetery extension as the memorial wall is no longer needed. All other reserves are to remain the same.

FG/2026/105 To receive an update from South Yorkshire Pensions

Resolved: The council no longer use South Yorkshire Pensions as its pension provider. They have issued a bill for £1000 suspension notice. Clerk to contact SYP to clarify the terms of business, and the pension ombudsman before payment will be made.

Voting:- 4 Councillors present, all voted in favour

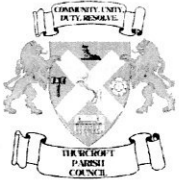
FG/2026/106 To receive an update on any outstanding payments

Resolved: Council have received a new bill from RMBC for business rates with supporting small businesses relief added. Bill is now £1839.58 from £5299.73. Clerk has set up a monthly Direct Debit to pay the bill over 10 months. Next year the council will wait until mid may before discussing business rates, to allow time for a 2nd bill to arrive.

KMAC have submitted photos of the flower beds to the clerk, to try to prove they did carry out works in August, September and October 2025. Only October's photos are date stamped, and these photos show weeds in the flower beds and dead flowers. Council have their own photos which show the dire state of the flower beds. Clerk to write to KMAC explaining the council's position, which is that we are still withholding payment for August, September and October, and no further correspondence on the matter will be discussed. Next step, if KMAC take it further would be the small claims court, which they would have to initiate and pay for.

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POLICY

FG/2026/107 To review any policies carried over from the Annual meeting 14/5/26

Resolved: There are no policies carried over to review.

HR

FG/2026/108 **CONFIDENTIAL SESSION** To discuss working conditions and restrictions for our outdoor workers

Resolved: Both the lengths man and the cemetery warden work outside. Clerk has researched working conditions and what constitutes, if anything an unworkable day. There is no minimum or maximum temperature in legislation for working outdoors, only a recommendation for not working when the temperature is over 27 degrees. Working outdoors is to halt when wind speed hits over 30MPH, or if there is heavy rain or fog. If any days are unworkable due to adverse weather, the time will still need to be made back. If warm weather is due all week work can be carried out before 11am and after 3pm so not in the midday heat.

Agreed that going forward both will:

Agree in advance the days and hours to be worked

Agree an unworkable day with the clerk or the chair if clerk unavailable

Have holidays approved before being taken

Always carry their phones for safety and to comply with lone working policy

Complete and forward timesheets weekly to the clerk

Clerk to hold a meeting with both parties and the chair to discuss working conditions going forward.

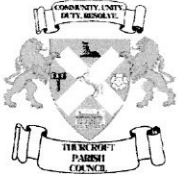
Voting:- 4 Councillors present, all voted in favour

COMPLAINTS

FG/2026/109 **CONFIDENTIAL SESSION** - To receive any complaints received by the council and consider any further action

Complaint received from SJR regarding the bar and party bookings. Cllr R Butler to update the response prepared with additional points discussed. Clerk to issue the response w/c 1st June after her annual leave. Complaint to be logged on the compliments and complaint log.

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Additional complaint dealt with regarding closure of the main gates at the cemetery. Cllr B Clark has issued a response, noting that no further correspondence regarding the issue will be discussed. Complaint to be logged on the compliments and complaints log.

FG/2026/110 To notify the clerk of matters for inclusion on the agenda of the next meeting

Nothing to note.

FG/2026/111 To confirm the date and time of the next Finance & General Committee will be provisionally held on Thursday 18th June 2026 at 6:30pm in the Council Chamber of the Gordon Bennett Memorial Hall

The Chair provisionally shared the date and time of the next meeting, which will be confirmed at the annual meeting on 18th June 2026, and brought the meeting to a close.

The meeting closed at 19:43pm

Committee Meeting Dates for 2026

Thursday 23rd July

No meeting in August

Thursday 17th September

Thursday 22nd October

Thursday 19th November

No meeting in December

Chairperson Initial:

