



Minutes of the Ordinary meeting held Thursday 26th February 2026

Present Councillors: C. Walker (Chair), T. Murphy, D. Oxley, A. Winnsborough, D. Brown, B. Butler, M. Wordsworth

Apologies were received from Councillors:, B. Clark, R. Ridler, S. Hydes

Absent: None

Officers: S. Wilkinson

There were no members of the public in attendance

The meeting started at 6.30pm

FC352. To receive and consider reasons for absence

The Council noted the apologies received from B. Clark, R. Ridler, S. Hydes

FC353. To receive declarations of personal and pecuniary interest for members and officers

C. Walker - FC366 D. Oxley – FC366 A. Winsborough - FC361

FC354. To receive written requests for dispensations for disclosable pecuniary interests (if any)

None received.

FC355. To grant any requests for dispensation as appropriate

No requests to grant.

FC356. To receive and approve the minutes of the meeting held on Thursday 29th January 2026

Resolved: - That the minutes of 29/01/26 be approved

Voting: 7 councillors present. 6 voted in favour. 1 abstained.

FC357. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies 2 mem

No items were considered for exclusion of the press and public.

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FC358. Public Participation Session

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No members of the public present.

FC359. To note the minutes for committee meetings held since the last ordinary meeting of the council

- a) **Finance and General Committee held on Thursday 19th February 2026**
- b) **Facilities and Events Committee held on Thursday 12th February 2026**

Both minutes were noted.

FC360. To discuss any applications for Co-option

Resolved: Clerk has received one enquiry regarding co-option who wasn't able to attend the meeting. They will be invited to attend Full Council Meeting 26th March 2026.

FC361 To discuss the stones at the back of the Gordon Bennett

Resolved: A member of the public requested the spare stones currently held by the Council for use in a garden pond project. The Council noted that the stones are of poor quality and not required for Council purposes. It was agreed that the stones may be collected by the resident.

Voting:- 7 Councillors present. 6 voted in favour. 1 abstained.

FC362 To receive an update on the proposed cemetery extension

There is no written proof we own the extended land, and the deputy clerk has tried to contact the landowner on several occasions with no reply.

Resolved:- The clerk has completed some workings out on cemetery demand and usage over the last 10 years. **See attached in Facilities and Events Minutes 12th February 2026.** It was agreed to review in 5 years.

Voting:- 7 councillors present. All voted in favour.

FC363 To receive an update from the Events committee on 2025's events

- a) **Fireworks display 1/11/25 4-7pm at the Hub**

It was agreed by all a great success and no adjustments needed. £450 was raised on the night which went back into parish funds.

- b) **Remembrance Sunday 09/11/25**

The two-minute silence was observed slightly before 11:00am, even though the parade left the church five minutes later than the previous year. Therefore, this year the parade will leave the church at 10:45am.

- c) **Christmas Fayre light switch on 22/11/25**

Fewer tickets were sold for the Santa visits than in the previous year, resulting in surplus selection boxes. 186 sold in 2024, 114 sold in 2025. Members discussed

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whether holding the event earlier in November, compared with the previous year, may have affected attendance.

d) Reindeer Day 06/12/25

Although the event was considered a success as a new initiative, it was felt that attendance expectations had been ambitious. Should the event be repeated in future, fewer time slots would be offered.

e) Maltby Lions Santa Sleigh Tour, 9th and 10th December

Event was well supported by residents, raising £623 for the Lions over the 2 days.

FC364 To discuss proposed events for 2026

Resolved:- It was agreed to host a summer fayre on 15th August, potentially including a climbing wall, zorb balls and hook-a-duck. Clerk to contact the company used last year for activity options and quotations.

November 21st was agreed for the Christmas Fayre and light switch-on. Stallholder bookings to be managed by the clerk. Council to manage the kitchen. 125 selection boxes to be purchased with surplus selection boxes donated to the youth group.

A Christmas poster competition will be organised, with winners given the opportunity to start the light switch-on.

Voting:- 7 councillors present. All voted in favour.

FC365 To review the remaining 25/26 budget

Resolved: 84% of budget used. No issues or concerns with remaining budget.

FC366 To discuss the firework donation for 2026

The Council considered two options regarding the donation of funds for the forthcoming fireworks event, specifically in relation to the recovery of VAT. Members noted that the community group is unable to reclaim VAT, whereas the Council is eligible to do so.

Option 1:

The Council would make the donation directly to the community group and forfeit the VAT amount of £1,670. This sum would be met from the Events Budget.

Option 2:

The Council would take full financial responsibility for the payment to the firework company, including the associated risk should the company cease trading. Under this option, the Council would reclaim the VAT in full.

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Resolved:- Council opted for option 2, as we cannot justify spending another £1670 that could be claimed back. Clerk to create an agreement with the community group regarding the payment and to confirm the responsibilities for all parties on the day, including the hub.

Voting:- 7 Councillors present. 5 voted in favour, 2 abstained.

FC367. To discuss the Christmas lights for 2026

Resolved:- The Council reviewed the costings and workings for the Christmas lights over the previous 3 years.

As the existing contract has now ended, it was agreed that the provision of Christmas lights should be put out to tender. It was further agreed that the new specification will include an additional 16 lamp posts for decoration.

Voting:- 7 councillors present. All councillors voted in favour.

FC368. To receive an update regarding the parish newsletter

There was no update on the parish newsletter, as work on the newsletter has not yet commenced.

FC369. To receive an update regarding the library land

No further update but clerk to discuss with the library at the next meeting. The issue still sits with the library solicitors until further notice, council/user groups do not have access to library land.

FC370. To discuss hours and time for clerk to complete CILCA

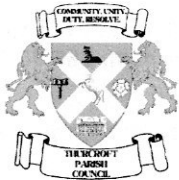
Resolved: The CILCA qualification requires 200 hours of study as 12x 2hour online meetings, half on a Friday which is a non-working day, or on Thursday morning before a meeting in the evening. Clerk to work an average of 5 hours extra per week to complete the qualification. Council to pay clerk 5 hours overtime per week, starting from February, until July and assess again in July's finance meeting. Deputy clerk to be trained to cover meetings, completing agendas and taking minutes to ease the workload of the clerk during this time. Deputy clerk's progress to be assessed in July's meeting also.

Voting:- 7 councillors present. All councillors voted in favour

FC371. To clarify the working patterns of the clerk and admin team

Resolved: The council chambers are currently manned on Wednesday and Thursday by the clerk, deputy and admin. Clerk works Monday and Tuesday at home. Clerk used to work at the

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office on a Monday with admin, but working 2 full days rather than 3 short days was better for admin. Clerk is not a customer facing role, and clerk should not be working alone, due to ~~issues~~ *Safety issues*. Clerk also mentioned that the poor lighting in the office is affecting her health, especially her sight. A sign is recommended for the council chambers with clerk's email address, telephone number and working hours, along with times the GB office is manned, along with visitors by appointment only. Clerks' availability to be promoted on our website and Facebook page. Working hours to be reviewed in June/July 2026.

Voting:- 7 Councillors present. All voted in favour.

FC372. To discuss outstanding payments from the Gordon Bennett user groups

Resolved: One user group currently owes £67.50 invoice 421 due 17/11 and £45 from invoice 481 due 7/2/26. Previous outstanding amounts of £45 and £90 have been paid recently. Proposed that user has until Friday 13th March 2026 to clear all debt otherwise they will lose access to the hall.

Voting:- 7 Councillors present. All voted in favour.

FC373. To receive and update on the council's compliance to assertion 10

Resolved: As at 19.2.26

.Gov.UK email address

Council already complies with this requirement.

Website complies with WCAG 2.2 AA Standards

Clerk chased Vision ICT who should have carried out this check in January.

IT Policy

Policy adopted on 29.1.26

Data Protection Policy

Policy adopted on 29.1.26

Training

All staff and councillors have been trained on Data Protection/GDPR responsibilities

Data Map

Clerk to complete a data map of data held by the council.

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FC374. To adopt the recommended biodiversity policy

Resolved:- The Council considered the recommended Biodiversity Policy and agreed that it should be adopted.

Voting:- 7 councillor present. All voted in favour.

FC375. To approve quotes to cut back the trees in the memorial garden.

- 1) £2400.00
- 2) £2610.00
- 3) £4169.79 +VAT

Resolved: Councillors discussed the three quotes received for the work. After reviewing the options, it was agreed that Quote 2 would be the preferred and accepted quote, which belonged to 'Axess Trees & Gardens'

Voting:- 7 councillors present. All voted in favour.

FC376. To approve quotes to resurface the path in the memorial garden

To defer as no quotes obtained.

FC377 To review the current mole activity

There is currently mole activity in Brampton and in the cemetery, and this is being monitored. The Recreation and Environment Committee will receive regular updates at their meetings.

FC378 To receive an update from the architect

Resolved:- Revised plans for the Gordon Bennett project were presented to the Council. Agreement was made to accept drawings DWG01, DWG03 and DWG13. A question was raised regarding drawing DWG11 as to whether the central post shown was a supporting structure. Councillors expressed a preference for the canopy to extend wall-to-wall without a central post; however, if removal of the post is not possible, Option 1 was preferred. The Clerk will contact the architect to seek clarification.

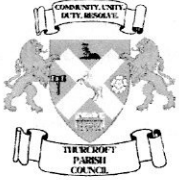
Voting:- 7 councillors present. All voted in favour.

FC379 To review the recent health and safety inspection report

Resolved: The council noted that a grave stability inspection is required every five years. The cost per grave for a standard test is £6.70, while a pressure test would cost £20 per grave. It was agreed that the Council would proceed with the £6.70 option.

Voting:- 7 councillors present. 5 voted in favour and 2 voted against.

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FC380 To consider relevant planning applications as published on RMBC's weekly lists (March) along with any associated submissions received and any reports on previous planning applications/issues.

No new applications received.

Resolved:- Application RB2025/1348 regarding land north of The Willows, Toad Lane, Brampton en le Morthen, which was listed in Full Council Minutes 29th January 2026 - FC344 Has been refused by RMBC.

FC381 To note accounts for payment and note contractual payments made under the clerk Delegation.

Payments and Receipts for January shown to council and noted.

Resolved:- That the payments and receipts be noted.

FC382 To note expenditure outside of the meeting between the Clerk and the Chair in line with Financial Regulation 4.1

A payment of £114.11 was made to Amazon for the purchase of a works phone for the Caretaker.

FC383 To receive and consider any grant applications received by the council Grant requests received from the following community groups:

Non received.

FC384 To receive an update regarding Whitestone solar farm

Resolved:- There is a meeting on teams, 5th March 2026. C. Walker will attend.

FC385 To receive an update from the clerk (information only)

- Baby swings have been replaced in the Brampton en le Morthen playground.
- Tender for the new playground in Thurcroft has gone live.
- Horticultural plants job advert has gone live.
- Cemetery Warden job advert has gone live.
- Community skip arranged for the 28th March.
- Winding wheel needs a lead test before re-painting can begin.

FC386. To notify the clerk of matters for inclusion on the agenda of the next meeting

Nothing to add currently.

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FC387. To confirm the date and time of the next ordinary meeting of the council on Thursday 26th March 2026 at 6.30pm in the Council Chamber of the Gordon Bennett Memorial Hall

The meeting closed at 20.24pm

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