



## Minutes of the Ordinary meeting held Thursday 29<sup>th</sup> January 2026

**Present Councillors:** B. Clark (Chair), S. Hydes, T. Murphy, D. Oxley, A. Winnsborough, D. Brown, B. Butler, M. Wordsworth, R. Ridler

**Apologies were received from Councillors:** C. Walker

**Absent:** None

**Officers:** S. Wilkinson

**There were no members of the public in attendance**

**The meeting started at 6.30pm**

### **FC313. To receive and consider reasons for absence**

The Council noted the apologies received from C. Walker

### **FC314. To accept the reason for absence for Cllr H Bell**

**Resolved:** - That the council approve the reason for Cllr H Bell's 6-month absence

**Voting:** 9 councillors present. All councillors voted in favour

### **FC315. To note the disqualification of Cllr J Richardson**

The Council noted the disqualification due to 6 months non-attendance of meetings.

### **FC316. To receive declarations of personal and pecuniary interest<sup>i</sup> for members and officers**

None received

### **FC317. To receive written requests for dispensations for disclosable pecuniary interests (if any)**

None received.

### **FC318. To grant any requests for dispensation as appropriate**

No requests to grant.

### **FC319. To receive and approve the minutes of the meeting held on Thursday 27<sup>th</sup> November 2025**

**Resolved:** - That the minutes of 27/11/25 be approved

**Voting:** 9 councillors present. All voted in favour.



**FC320. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies 2 mem**

**Resolved:** - FC324 and FC325 are confidential.

**FC321. Public Participation Session**

No members of the public present.

**FC322. To note the minutes for committee meetings held since the last ordinary meeting of the council**

a) **Finance and General Committee held on Thursday 22<sup>nd</sup> January 2026**

b) **Recreation and Environment held on Thursday 15<sup>th</sup> January 2026**

Both minutes were noted.

**FC323. To discuss any applications for Co-option**

**Resolved:** Clerk has had one enquiry regarding co-option, that can now not commit to the council. No applications have been received. Co-option still to be advertised on the website and in the noticeboards.

**FC324 To agree the proposed budget for 26/27**

**Resolved:** Budget recommendations from the budget meeting 16.12.25 where each cost code was discussed and agreed, approved by full council.

**Voting:-** 9 Councillors present, all voted in favour.

**FC325 To receive and recommend to full council the precept for the next financial year.**

**Resolved:** Clerk presented the budget and precept increase needed to match the budget requirements. An increase of 5% which is 4.67% after tax base was recommended, which is equivalent to £4.65 on a band D property. This gives a precept of £223,735, with an extra £26735 to be taken from reserves. Clerk to submit to RMBC.

**Voting:-** 9 Councillors present, all voted in favour

**FC326 To review the remaining budget of 25/26**

**Resolved:** Clerk produced a comprehensive breakdown of budget remaining by cost code, and an explanation of variances. 20% of budget remains for just over 2 months as many yearly costs debit in April meaning monthly budget amounts are not uniform throughout the year.



## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

w: [thurcroftparishcouncil.gov.uk](http://thurcroftparishcouncil.gov.uk)

### FC327 To receive an update on Assertion 10

**Resolved:** Assertion 10 is made from 5 factors:

**a) .Gov.UK email address**

Council already complies with this requirement.

**b) Website complies with WCAG 2.2 AA Standards**

Vision our website hosts are to carry out a full website check for compliance at the end of January 2026.

**c) IT Policy**

Cllr Butler has put together a comprehensive IT policy from NALC's model policy. Finance committee voted to adopt this policy, which has now been approved at full council. Clerk to update policy on website.

**Voting:-** 9 Councillors present, all voted in favour.

*From the IT policy it was decided that the caretaker needed a work phone and not use his own personal phone to access work emails/CCTV/alarm. IT policy to reflect this.*

**Voting:-** 9 Councillors present, all voted in favour.

**d) Data Protection Policy**

Clerk has put together a comprehensive Data Protection/GDPR policy. We already have a Freedom of information policy. Finance committee voted to adopt this policy, which has now been approved at full council. Clerk to update policy on website.

**Voting:-** 9 Councillors present, all voted in favour

**e) Training**

All councillors present received training on their Data Protection/GDPR responsibilities. Clerk to train absent councillors and affected staff. Refresher training to be delivered in March 2026.

### FC328 To review and update the current CCTV Policy

**Resolved:** Proposed policy amendments accepted.

**Voting:-** 9 Councillors present, all voted in favour

### FC329 To review and update the current Internal Controls policy

**Resolved:** proposed policy amendments accepted.

Internal Controls checklist carried out by Cllr Walker and Cllr Butler at finance meeting 22.1.26



## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

w: [thurcroftparishcouncil.gov.uk](http://thurcroftparishcouncil.gov.uk)

**Voting:-** 9 Councillors present, all voted in favour

### FC330. To receive an update from the architect

**Resolved:** Architect plans shared. Plans for the proposed council chambers/office extension do not meet the needs of the council or staff. Plan numbers DWG04, DWG05 and DWG06.

Proposed changes to plans are to change 1 toilet to a kitchen and have a new entrance porch made that is big enough for pushchairs and wheelchairs to enter. New furniture to be purchased instead that suits the space as the current desks/tables are to big and bulky. Better lighting in the space and the porch, and a new heating/cooling system throughout. A portaloos <sup>may</sup> is to be provided for the football teams using the Gordon Bennett football field in football season only, instead of a jack and jill toilet.

Council liked DWG01 for the lobby toilets, and DWG03 for the green room, but with storage across the whole of the back wall instead of an extra toilet. Clerk to update the architect.

**Voting:** 9 councillors present. All councillors voted in favour

### FC331. To discuss replacing the baby swings at Brampton park

**Resolved:-** 2 baby swing seats are to be replaced at Brampton after the park inspection noted the seats were cracked. Clerk to order 2 x seats from RMBC at a cost of £210 each plus £47 fitting fee.

**Voting:** 9 councillors present. All voted in favour

### FC332. To approve the job advert for the cemetery warden/handyman

**Resolved:-** Job advert to be rolled out for just the cemetery warden for 10 hours per week. Maintenance jobs to be advertised as and when required by the council. Advert to be live for 4 weeks. Clerk to advertise on our Facebook page, website and in our notice boards.

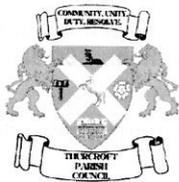
**Voting:** 9 councillors present. All voted in favour

### FC333. To discuss the quote from the proposed gravedigger

**Resolved:-** Quote from Thomas Jones approved by full council, starting 1/3/26. Council to continue to use Dignity up to this date so undertakers can be informed. Internment fees now £420 for a burial plot, and £70 for an ashes plot.

**Voting:** 9 councillors present. All voted in favour

### FC334. To discuss the tender for Thurcroft park



## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

w: [thurcroftparishcouncil.gov.uk](http://thurcroftparishcouncil.gov.uk)

**Resolved:** Council to be led by playground specialists as to what can be achieved with our space and budget. Designs to be shown to the public to gain their opinion. Clerk to submit the approved tender form on contract finder for 6 weeks.

**Voting:** 9 councillors present. All voted in favour.

### FC335 To discuss the tender for the horticultural contract

**Resolved:** No tender is needed as contract is for 1 year, with a possibility of extending to 2. With the number of planters reduced, and confirmation of ownership from RMBC for the shop front planters not received yet, the quotes should be lower than in previous years. Clerk to advertise the contract and contact local nurseries to gauge interest. Contract start date 1.4.26.

**Voting:** 9 councillors present. All voted in favour.

### FC336. To discuss the recent bookings at the Gordon Bennett Memorial Hall

**Resolved:** We are currently having issues with bookings including non-payment, not turning up, fetching drink into the Gordon Bennett, antisocial behaviour and 1 party blocking fire doors, keeping fire doors open and breaking the maximum occupancy limits.

*After confirming with other clerks in the area council decided to:*

Take full payment on booking, along with a £100 bond for every full day and evening party, no bond needed for kid's parties. The party will only be confirmed on scribe once it has been paid for in full. Clerk to create an additional booking form which outlines the new terms and conditions, and the hirer's new responsibilities.

**Voting:** : 9 councillors present. All voted in favour.

### FC337. To receive quotes for erecting a metal fence to surround the cenotaph at Thurcroft Memorial Garden view the current cemetery rules and regulations policy

**Resolved:** - *Deferred as no designs received.*

### FC338. To discuss replacing the path at Thurcroft memorial garden

**Resolved:** Path from the gate to cenotaph to be replaced. Clerk to obtain quotes for both tarmac and concrete.

**Voting:-** 9 councillors present. All voted in favour.

### FC339. To discuss pruning the trees at Thurcroft memorial garden

**Resolved:** Trees need a cut, which was confirmed on the last tree report from 24/25. Clerk to obtain quotes to trim trees before nesting season stops all maintenance.

**Voting:-** 9 councillors present. All voted in favour.



## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

w: [thurcroftparishcouncil.gov.uk](http://thurcroftparishcouncil.gov.uk)

### FC340 To discuss additional litter picking at Brampton

**Resolved:** MOP has requested additional litter picks on the approaches to Brampton and on Brampton Road. Recommendations to full council are that our lengthsman can visit Brampton every 6-8 weeks for Brampton Road, but not the approaches due to safety concerns, mainly no paths and high-speed roads. Suggest we request the payback team to litter pick Brampton. Clerk to write to MOP to confirm.

**Voting:-** 9 councillors present. All voted in favour.

### FC341 To discuss arranging a skip at the Gordon Bennett to coincide with the great British Spring Clean from March 17<sup>th</sup> to April 2<sup>nd</sup> 2026

**Resolved:** Council approved a walk-in skip for Saturday 28<sup>th</sup> March.

**Voting:-** 9 councillors present. All voted in favour.

**Resolved:** 3 quotes received for £650 plus extra for sofas £50, armchairs £20 and mattresses £20, £125 haulage plus £145 tonne general waste with a £1000 deposit, and £157.50 haulage charge and £160 general waste. Winning quote from KCM for £157.50 haulage charge and £160 per tonne general waste fee. Clerk to arrange skip hire for Saturday 28<sup>th</sup> March.

**Voting:-** 9 councillors present. All voted in favour.

### FC342 To discuss the hedge maintenance on Woodhouse Green and the shop fronts

**Resolved:** The hedge is still overgrown and needs to be cut back. RMBC have not cut the hedge as of 15.1.26. Clerk to contact ward councillors Z Collingham and T Collingham to chase on our behalf. Council would need permission from RMBC to cut the hedge as it is their land.

### FC343 To discuss moving the winding wheel at the entrance of the village

**Resolved:** The winding wheel is hidden due to trees/hedges being overgrown. The winding wheel is far back from the road. Query sent to RMBC regarding cutting trees back as RMBC are the suspected owners. The wheel to be painted in blue and yellow, to match Thurcroft Colliery colours. Clerk to arrange the painting with the payback team.

**Voting:-** 9 councillors present. All voted in favour.

### FC344. To consider relevant planning applications as published on RMBC's weekly lists (40-47) along with any associated submissions received and any reports on previous planning applications/issues.

**Resolved:** - Application RB2025/1348 regarding land north of The Willows Toad Lane Brampton-en-le-Morthern. Council to submit a response to the application on behalf of the parish.

**Voting:-** 9 councillors present. All voted in favour.



## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

w: [thurcroftparishcouncil.gov.uk](http://thurcroftparishcouncil.gov.uk)

### **FC345. To note accounts for payment and note contractual payments made under the clerk delegation**

Payments and Receipts for November and December shown to council and noted.

**Resolved:** - That the payments and receipts be noted.

### **FC346. To note expenditure outside of the meeting between the Clerk and the Chair in line with Financial Regulation 4.1**

Payment for £419.37 to Killis for a new Hoover for the Gordon Bennett Memorial Hall.

### **FC347. To receive and consider any grant applications received by the council**

#### **Grant requests received from the following community groups:**

**Resolved:** Council declined a grant request from Krafty Kidz as it does not meet our grants policy supporting a not-for-profit, charitable, or volunteer organisation.

**Voting:**- 9 councillors present. All voted against.

### **FC348. To receive an update regarding Whitestone solar farm**

**Resolved:** - Cllr B Clark attended a chairs meeting regarding Whitestone solar farm. Outcome has already been shared with councillors.

### **FC349. To receive an update from the clerk (information only)**

- The MUGA lights have been replaced and are now shining much brighter.
- Summer fayre run by DJ Tucker dates are 21<sup>st</sup> to 23<sup>rd</sup> August 2026

### **FC350. To notify the clerk of matters for inclusion on the agenda of the next meeting**

Nothing to add currently.

### **FC351. To confirm the date and time of the next ordinary meeting of the council on Thursday 26<sup>th</sup> February 2026 at 6.30pm in the Council Chamber of the Gordon Bennett Memorial Hall**

The meeting closed at 20.27pm

