

## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

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### Minutes of the Ordinary meeting held Thursday 30<sup>th</sup> October 2025

**Present Councillors:** B. Clark (Chair), S. Hydes, C. Walker, T. Murphy, H. Bell, D. Oxley, R. Ridler, A. Winnsborough V. Burford, D. Brown

**Apologies were received from Councillors:**, J. Richardson, M. Wordsworth, R. Butler.

**Absent:** None

**Officers:** S. Wilkinson

**There were no members of the public in attendance**

**The meeting started at 6.30pm**

#### **FC232. To receive and consider reasons for absence**

The Council noted the apologies received from V. Burford, A. Winnsborough, D. Brown and J. Richardson.

#### **FC233. To receive declarations of personal and pecuniary interest<sup>i</sup> for members and officers**

D. Oxley for FC267 part 4

B. Clark for FC267 part 1

C. Walker for FC267 part 2

R. Ridler for FC267 part 3

S. Hydes for FC255

#### **FC234. To receive written requests for dispensations for disclosable pecuniary interests (if any)**

None received.

#### **FC235. To grant any requests for dispensation as appropriate**

No requests to grant.

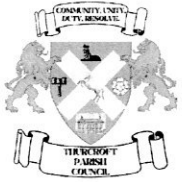
#### **FC236. To receive and approve the minutes of the meeting held on Thursday 25<sup>th</sup> September 2025**

**Resolved:** - That the minutes be approved

**Voting:** 10 councillors present. All councillors voted in favour.

#### **FC237. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies 2 mem**

Chairperson Initials:



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**Resolved:** - No Items are considered confidential.

### FC238. Public Participation Session

No members of the public were present.

### FC239. To note the minutes for committee meetings held since the last ordinary meeting of the council

- a) Finance and General Committee held on Thursday 23<sup>rd</sup> October 2025
- b) Facilities and Events Committee held on Thursday 9<sup>th</sup> October 2025

Both noted.

### FC240. To discuss recent councillor communications

**Resolved:** A meeting will be held with all councillors on Thursday 13<sup>th</sup> November to discuss the roles and responsibilities of Clerk, RFO, Chair and councillors.

### FC241. To discuss the cemetery opening hours

**Resolved:-** Council agreed in principle to summer opening hours of 8am to 8pm, and 9am to 5pm in the winter, and to closing both the car gate and the pedestrian gate. Further discussion is needed as to who will action this closure, and when it will begin.

**Voting:** 10 councillors present. 8 voted in favour, 2 abstained.

### FC242. To approve the quote for cemetery signage

**Resolved:** - Deferred until November

### FC243. To discuss having our own grave digger

**Resolved:** - Clerk to obtain quotes from an independent grave digger re costs and potential savings.

**Voting:** 10 councillors present, all voted in favour.

### FC244. To discuss employing a handyman/warden for the cemetery

**Resolved:** - Clerk to create a job description for approval at November's full council meeting.

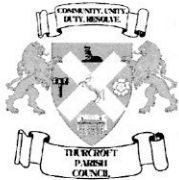
**Voting:** 10 councillors present. All voted in favour.

### FC245. To review the current cemetery fees

**Resolved:** Deferred until November

### FC246. To review the current cemetery rules and regulations policy

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**Resolved:** - Deferred until November

### **FC247. To approve the current memorial applications**

**Resolved:** All current applications approved

**Voting:** : 10 councillors present. All voted in favour.

### **FC248. To discuss the current waste contract at the cemetery**

**Resolved:** Council to keep the current contract of 4 bins and monitor the additional overweight charges further.

### **FC249. To discuss and approve the upcoming reindeer day**

**Resolved:** - Council approved the £1000 fee for reindeer day on Sunday 6<sup>th</sup> December. Meeting to be arranged to discuss logistics further.

**Voting:** : 10 councillors present. All voted in favour.

### **FC250. To approve additional purchases for reindeer day**

**Resolved:** - Council approved a £400 budget for additional purchases including books, crafts, cups for reindeer food and refreshments.

**Voting:** : 10 councillors present. All voted in favour.

### **FC251. To approve additional purchases for the Christmas fayre**

**Resolved:** - Council approved a £500 budget for additional purchases including selection boxes and wrapping paper.

**Voting:** : 10 councillors present. All voted in favour.

### **FC252. To discuss proposed names to start the fireworks**

**Resolved:** - Council confirmed that Hunter, Noah, Patrick and Theo have been chosen to start the fireworks on 1/11/25. This is a thank you for litter picking around Thurcroft in the school holidays.

### **FC253. To discuss proposed names to switch on the Christmas lights**

**Resolved:** - Council confirmed that Mila, Jenson, Ayrton and Gabrielle have been chosen to switch on the Christmas lights on 22/11/25. This is a thank you for litter picking around Thurcroft in the school holidays.

### **FC254. To discuss the size of Christmas trees for 2025**

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**Resolved:** Clerk to arrange purchase of a 10ft tree for Brampton, a 16ft tree for Thurcroft and an 8ft cut tree for the Gordon Bennett entry way.

**Voting:** : 10 councillors present. All voted in favour.

### **FC255. To receive an update from the recent meeting with the library**

**Resolved:** - The library currently have the solicitors investigating the lease agreement for the outdoor space. Council is not allowed to use the space until the lease has been clarified. The library is keen to work with the council and are opening to do crafts on reindeer day.

### **FC256. To approve the quote for the planned health and safety inspection**

**Resolved:** Deferred until November as no quote received.

### **FC257. To discuss producing a parish newsletter**

**Resolved:** Clerk to arrange a meeting to discuss size, layout, articles etc

### **FC258. To discuss the usage of the council bank card**

**Resolved:** To match the Risk management policy only the clerk and deputy clerk can use the bank card. A councillor can accompany the clerk/deputy to make the purchases if required. This allows for all VAT to be claimed back, and more transparent spending, which is beneficial to the audit.

### **FC259. To discuss the recent updates to the breaches log**

**Resolved:** The Christmas lights have been put up without us giving our authority to do so, or us receiving a memorandum of understanding from RMBC to give their permission. The Remembrance Garden's in Thurcroft and Brampton have been planted with flowers by a new contractor before the end of the current horticultural contract. Current supplier has been notified to not tend to them for the duration of his contract. Both incidents logged.

### **FC260 To review and update the current security incident policy (to be renamed Security Prevention & Incident Policy)**

**Resolved:** Proposed policy amendments accepted.

**Voting:-** 10 Councillors present, all voted in favour

### **FC261 To review and update the current corporate risk register policy**

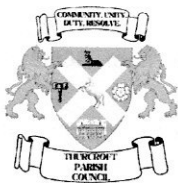
**Resolved:** proposed policy amendments accepted

**Voting:-** 10 Councillors present, all voted in favour

### **FC262 To review and update the current risk management policy**

**Resolved:** proposed policy amendments accepted

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**Voting:-** 10 Councillors present, all voted in favour

### **FC263 To review and update the current reserves policy**

**Resolved:** proposed policy amendments accepted

**Voting:-** 10 Councillors present, all voted in favour

### **FC264 To review the remaining 25-26 budget as of October 25**

**Resolved:** budget for April to October shown to council. Remaining budget for October to March 26 shown also. No course for concern on any budget lines. Finance confirmed that the obelisks and resurfacing at the cemetery are to be paid out of the earmarked cemetery reserves, and the carpark refurbishment at the Gordon Bennett out of the Gordon Bennett remodelling reserves. Also, a £1000 budget line for the chairs allowance was added as it was missed from the budget, and a £1800 budget line for community funding.

### **FC265. To note accounts for payment and note contractual payments made under the clerk delegation**

Payments and Receipts for September shown to council and noted.

**Resolved:-** That the payments and receipts be noted.

### **FC266. To note expenditure outside of the meeting between the Clerk and the Chair in line with Financial Regulation 4.1**

Payment for £331.97 to Monkroyds approved for 1.6 Tonnes of grit salt for the 8 grit bins.

### **FC267. To receive and consider any grant applications received by the council**

#### **Grant requests received from the following community groups:**

1. Brampton en le Morthern village association

Requested £277.33 for insurance cover for village events

**Resolved:** Council to accept providing all Brampton events are available to all the parish to attend.

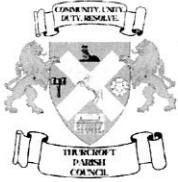
**Voting:-** 10 Councillors present, 8 voted in favour, 2 abstained

2. Thurcroft Junior Academy

Requested £121.76 for 12 litter pickers.

**Resolved:** grant request deferred. Cllr Oxley has recommended the school contact Love where you live, who will provide free equipment to the school in the first instance.

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### 3. Sugarcraft

Requested £180 for room hire for 12 weeks

**Resolved:** Council to decline the request as Sugarcraft is a paid for group, and the money they charge should be enough to cover the groups costs.

**Voting:-** 10 Councillors present, 9 voted against the request. 1 abstained.

### 4. Thurcroft Lunch Club

Requested £500 to help fund their Christmas party, a singer, and a small gift for everyone. Cost breakdown as £375 for the meal, £100 singer and £175 for chocolates.

**Resolved:** Council to grant a smaller donation of £175 for the chocolates.

**Voting:-** 10 Councillors present, 8 voted in favour, 2 abstained

### FC268 To discuss supporting Brampton in turning their red phone box into a village history box

**Resolved:** Council have agreed to adopt the box on behalf of BELM, as it must be a parish council not village association. Cllr B Clark to liaise with BELM on the council's behalf to progress the project further.

**Voting:-** 10 Councillors present, 9 voted in favour, 1 abstained

### FC269 To receive an update on the Penny Hill community fund

**Resolved:** Currently £30,000 is still available in the grants pot for community groups to access.

### FC270. To receive an update regarding Whitestone solar farm

**Resolved:** - Cllr B Clark has written to Whitestone on behalf of the council and other affected neighbouring councils. Clerk has confirmed council can use S137 as a power of spend for advertising against the proposal.

**Voting:-** To agree the principle of advertising spend

10 Councillors present, 10 voted in favour

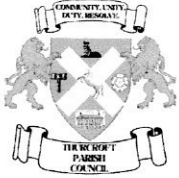
**Voting:-** To allow non-political advertising on parish land

10 Councillors present, 10 voted in favour

### FC271. To receive an update from the clerk (information only)

- The electrician is completing the work on the lights at the MUGA on 5/11/25
- RMBC have approved the locations for the grit bins, and the grit has been purchased. Volunteers are needed to put the bins in place and fill before winter.
- Antisocial behaviour using quad bikes and electric scooters has been reported at the skate park. Advised MOP to report to police.
- Christmas lights contract finishes in 2025, tender to be issued for 26 onwards.

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- Maltby lions are touring Thurcroft on the 9<sup>th</sup> and 10<sup>th</sup> December with an opportunity to have a picture with Santa.
- Hobson's have removed the flower beds as requested on Green Arbour Road; the stone has been stored at the back of the Gordon Bennett.
- Architect has been today to take additional measurements for the proposed renovations.
- Shaz Biggins has provided a detached youth work impact report to the council regarding the work done with the money from community funding grant she received from the council.
- CCLA balance – we received £2495.83 in interest in September, and £2996.71 in interest from the Co-op savings account for March to September 2025.

**FC272. To consider relevant planning applications as published on RMBC's weekly lists (40-47) along with any associated submissions received and any reports on previous planning applications/issues.**

**Resolved:** - No new applications.

**FC273. To notify the clerk of matters for inclusion on the agenda of the next meeting**

Nothing to add currently.

**FC274. To confirm the date and time of the next ordinary meeting of the council on Thursday 27<sup>th</sup> November 2025 at 6.30pm in the Council Chamber of the Gordon Bennett Memorial Hall**

**The meeting closed at 20.28pm**

Chairperson Initial:



