

Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour
Road, Thurcroft, Rotherham, S66 9DD

e: clerk@thurcroftparishcouncil.gov.uk

w: thurcroftparishcouncil.gov.uk

Minutes of the Ordinary meeting held Thursday 25th September 2025

Present Councillors: B. Clark (Chair), M. Wordsworth, S. Hydes, C. Walker, T. Murphy, R. Butler, H. Bell, D. Oxley, C. McCartan, R. Ridler

Apologies were received from Councillors: A. Winnsborough V. Burford, D. Brown, J. Richardson.

Absent: None

Officers: S. Wilkinson

There were no members of the public in attendance

The meeting started at 6.30pm

FC203. To receive and consider reasons for absence

The Council noted the apologies received from V. Burford, A. Winnsborough, D. Brown and J. Richardson.

FC204. To receive declarations of personal and pecuniary interest¹ for members and officers

There were no declarations of interest received

FC205. To receive written requests for dispensations for disclosable pecuniary interests (if any)

None received.

FC206. To grant any requests for dispensation as appropriate

No requests to grant.

FC207. To receive and approve the minutes of the meeting held on Thursday 31st July 2025

Resolved: - That the minutes be approved

Voting: 10 councillors present. All councillors voted in favour.

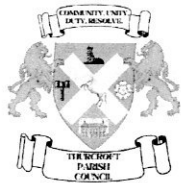
FC208. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies 2 mem

Resolved: - Item 213 is confidential.

FC209. Public Participation Session

No members of the public were present.

Chairperson Initial.



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FC210. To note the minutes for committee meetings held since the last ordinary meeting of the council

- a) Finance and General Committee held on Thursday 18th September 2025
- b) Recreation and Environment Committee held on Thursday 4th September 2025

Both noted.

FC211. To receive an update on the 24-25 external audit with PKF Littlejohn

Resolved: Clerk confirmed that the audit has been concluded, and PKF Littlejohn have signed off our AGAR part 3. We have no matters due for attention. Clerk confirmed that the notice of conclusion of audit is on both the website and in the notice boards.

FC212. To receive an update on the Gordon Bennett Memorial Hall booking fees

Resolved:- Council wanted to charge £15 per hour, for any subsequent hours booked after a full day booking (8 hours). Clerk advised that this cannot be achieved on Scribe – all that can be inputted is a per hour cost, which is currently £25. Scribe cannot differentiate between the two. Council decided to make every hour booking £25.

Voting: 10 councillors present, all voted in favour.

FC213. To discuss the current payment schedule for KMAC

Resolved: - The payment for July 25 has been made. The payment for August is to be withheld due to the work not being up to standard. Clerk to write to KMAC explaining that we are withholding payment until he contacts us, then we can discuss options further.

Voting: 10 councillors present, all voted in favour.

FC214. To discuss appointing an interim gardener to prepare the memorial gardens for Remembrance Sunday

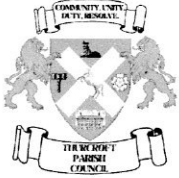
Resolved: - Proposed suspension of financial regulation 5.9 for this item.

Voting: 10 councillors present, all voted in favour.

Resolved: - Hobson Nurseries are our current hanging basket provider and were asked to quote for planting both Thurcroft Memorial Garden and Brampton Memorial Garden and maintaining until 30/3/26. Due to the previous contract with KMAC ending on 30/10/25, and Remembrance Sunday being 9/11/25 we do not have much time to make the gardens presentable. Quote is £1800 plus VAT.

Voting: 10 councillors present, all voted in favour.

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Resolved: - Hobson Nurseries quoted to remove the flower beds from Green Arbour Road, and make good with grass seed. Quote £450 plus VAT.

Voting: 10 councillors present, all voted in favour.

Resolved: - Hobson Nurseries quoted to provide the Christmas trees for Brampton and Thurcroft. Quote is cheaper than the provider last year, who we have not been able to contact throughout the year for other job quotes.

Voting: 10 councillors present, all voted in favour.

FC215. To discuss erecting a metal fence that surrounds the cenotaph at Thurcroft Memorial Garden

Resolved: - Clerk to get quotes for a metal fence for poppies to be attached to. The works to be added to the 26-27 budget.

Voting: 10 councillors present. All voted in favour.

FC216. To approve a recommended safety inspection at Thurcroft Cemetery

Resolved: A safety inspection should be carried out every 5 years. Clerk to arrange the recommended safety inspection.

Voting: 10 councillors present. All voted in favour.

FC217. To approve the current memorial applications

Resolved: - All current applications are approved.

FC218. To receive an update from the meeting regarding Remembrance Sunday 9/11/25

Resolved: Clerk and deputy met with representatives of Thurcroft veterans, The Royal British Legion and St Simon and St Jude's Church. All agree that the reading should start at 10.55am at the memorial garden, to facilitate the 2 minutes silence starting at 11.00am. Clerk and caretaker will attend on the day, with the caretaker being responsible for the microphone, taking the leaflets and first aid box to the memorial garden. Deputy clerk has designed posters for the local community to advertise the event. Church to provide a buffet back at the Gordon Bennett, at a cost of £300 to the council. No bar is required on the day. Three councillors to be present and act as marshals, as well as first aiders if necessary. Clerk to contact RMBC to organise the road closure, after completing this year's risk assessment. Clerk to purchase 3 wreaths for the event.

FC219. To approve the locations for 8 new grit bins for Thurcroft and Brampton

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Resolved: Council approved 7 grit bins to be purchased in minute FC185 to go with the grit bin for the Gordon Bennett car park. Locations for bins as follows:

Locksley drive/shop fronts

Woodhouse Green/Sandy Lane shop side (where the old post box used to be)

Opposite the Drs on Laughton Road

On the Hedgerows housing estate

On the Woodridge housing estate

Thurcroft Cemetery

Brampton memorial garden

Clerk to request permission from RMBC for locations that belong to them, and to fill the grit bins with grit, once they are in position. RMBC are happy for us to provide the bins, if we clearly mark that they belong to us. Clerk to arrange weatherproof vinyl signage for the 8 grit bins.

Clerk to advertise for snow wardens on the website and on Facebook from October onwards.

Voting: : 10 councillors present. All voted in favour of the proposed locations.

FC220. To discuss the upcoming fireworks and Christmas fayre events

Thurcroft fireworks display Saturday 1st November

Resolved: - Thurcroft parish council are only paying for the fireworks. Thurcroft Hub are running the event and paying for the insurance. Liability and risk assessment to be carried by the Hub.

Christmas fayre Saturday 22nd November

Resolved: - All stalls are booked for the Christmas fayre. The £10 payments have been received. The Hub have booked the kitchen for £15. Deputy clerk has created a poster to advertise the event. Office staff to help with setting up and packing away and will sell tickets for the upcoming reindeer day 6/12/25. Councillors to attend the event if possible.

FC221. To review and update the current asset register policy and approve the recommended health and safety inspection

Resolved: The recommended updates from finance and general have been approved by full council.

Voting: : 10 councillors present. All voted in favour.

Resolved: The recommended health and safety inspection has been approved. Clerk to arrange.

Voting: : 10 councillors present. All voted in favour.

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FC222. To review and update the current garden and remembrance policy

Resolved: The recommended updates from finance and general have been approved by full council, along with the signage needed for the Memorial Garden with the new terms and conditions displayed.

Voting: : 10 councillors present. All voted in favour.

FC223. To review and update the current investment strategy

Resolved: The recommended updates from finance and general have been approved by full council.

Voting: : 10 councillors present. All voted in favour.

FC224. To note accounts for payment and note contractual payments made under the clerk delegation

Payments and Receipts for July and August shown to council and noted.

Resolved: - That the payments and receipts be noted.

FC225. To note expenditure outside of the meeting between the Clerk and the Chair in line with Financial Regulation 4.1

Payment for £420 from Hewsgray for the slabs for the cemetery, £30 from G-Force for grit salt for the grit bins, £15.83 from B&Q for wood and wallpaper paste for the Gordon Bennett, and approval for the printing for the upcoming events.

FC226. To receive and consider any grant applications received by the council

Resolved: Grant application received from Thurcroft Welfare Community Hall for a commercial stainless-steel microwave at £540.00. The hall is modernising the kitchen. There is currently £45,000 of outstanding grant requests to help pay the £35546 cost of the kitchen. The grant has been declined by council due to this.

Voting:- 10 Councillors present, 9 voted in against, 1 abstained

FC227. To receive an update regarding Whitestone solar farm

Resolved: - Cllr R Bell and Cllr B Clark to attend a zoom meeting on 30/9/25 held by Whitestone. Cllr R Bell to update all in October's full council meeting. Cllr B Clark to submit Thurcroft Parish Council's response to the section 42, 47 and 48 planning applications by 28/10/25. Whitestone are holding a public consultation session at the Gordon Bennet Memorial Hall 2/10/25 10am-2pm. Councillors to attend if possible.

FC228. To receive an update from the clerk (information only)

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- The electrician is starting work on the lights at the MUGA, and the security lights at the Gordon Bennet on 29/9/25.
- Pupils from the Willows school are coming to the council chambers for work experience every Wednesday morning. It went well last week.
- Clerk has a meeting with the library booked for next week to build a better community working partnership with them.
- We are awaiting a memorandum of understanding from RMBC for the planters on the shop fronts.
- We have received the memorandum of understanding for the poppies for 2025
- The glass in the notice board at Laughton has been smashed. A new Perspex panel has been ordered to fix it.
- Clerk has chased the architect for an update – he has been ill and will send an update shortly.
- Speed signs will be going up in Laughton Common next to the Gallows pub.
- Clerk has invited our ward councillors Zac and Tom Collingham, and our MP Jake Richards to the upcoming events in Thurcroft.
- Wonderful feedback has been received about the plaques at the cemetery.
- CCLA balance – we received £1908.87 in interest in July, and £2619.02 in August 2025
- Minor works have been carried out by RMBC, replacing the VAS outside the gallows pub at Laughton Common

FC229. To consider relevant planning applications as published on RMBC's weekly lists (40-47) along with any associated submissions received and any reports on previous planning applications/issues.

Resolved: - No new applications.

FC230. To notify the clerk of matters for inclusion on the agenda of the next meeting

Nothing to add currently.

FC231. To confirm the date and time of the next ordinary meeting of the council on Thursday 30th October 2025 at 6.30pm in the Council Chamber of the Gordon Bennett Memorial Hall

The meeting closed at 20.04pm

Chairperson Initial.