



# Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

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## Minutes of the Finance & General Committee meeting held Thursday 18<sup>th</sup> September 2025

**Present Councillors:** B. Clark (Chair), C. McCartan, C. Walker, R. Butler, (4 councillors present).

**Apologies:** D. Oxley, M. Wordsworth

**Absent:** None

**Proper Officer:** Sarah Wilkinson

**There were no members of the public in attendance**

**The meeting started at 6.30pm**

**FG/2025/146 To receive and approve reasons for absence.**

Reasons received and approved for D. Oxley and M. Wordsworth.

**FG/2025/147 To receive declarations of personal and pecuniary interest<sup>i</sup> for members and officers**

No declarations were raised.

**FG/2025/148 To receive written requests for dispensations for disclosable pecuniary interests (if any)**

No written requests for dispensation have been received.

**FG/2025/149 To grant any requests for dispensation as appropriate**

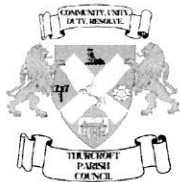
There are no requests for dispensation to grant.

**FG/2025/150 To receive and approve the minutes of the meeting held on Thursday 24<sup>th</sup> July 2025**

**Resolved:-** That the Committee approved the minutes of Thursday 24<sup>th</sup> July 2025 as a true record of the meeting, the Chairman preceded to sign the bottom of each page to confirm they are an accurate record.

**Voting:-** 4 Councillors present, all voted in favour

Chairperson Initial:



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**FG/2025/151 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

No items were identified for exclusion of the press and public.

**FG/2025/152 Public Participation Session**

No members of the public were in attendance.

**FG/2025/153 To discuss any training and development for councillors and employees and consider any further action**

**Resolved:** No further training is needed currently.

**FG/2025/154 To receive and note the payment and receipts report for July and August 2025**

The Clerk presented the payments and receipts report for July and August 2025 for all councillors to check. Report was noted.

**FG/2025/155 To receive and note the bank reconciliations for July and August 2025**

The Clerk presented the Bank Reconciliations for July and August 2025. The Clerk and Chair signed the reconciliations. The committee noted the update.

**FG/2025/156 To receive any grant applications received by the council and consider any further action**

**Resolved:** Grant application received from Thurcroft Miner's Welfare Hall. Application deferred due to requesting more information.

**Voting:-** 4 Councillors present, all voted in favour of the deferment.

**FG/2025/157 To receive an update regarding the investment account with the CCLA**

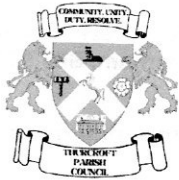
**Resolved:** Clerk confirmed that £1908.87 in interest had been received for July, and £2619.02 for August 2025 on our CCLA investment.

**FG/2025/158 To receive an update from the external auditor on the 24-25 AGAR**

**Resolved:** PKF Littlejohn have signed off our AGAR part 3. We have no matters due for attention, and only other matter which was the AGAR was not completed correctly first time, as our VAT position was incorrect due to incorrect input by the previous clerk as a receipt not a refund. Clerk to display the notice of conclusion of audit on both the website and the notice boards.

Chairperson Initial:

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### **FG/2025/159 To discuss the payment schedule for KMAC**

**Resolved:** The payment for July 25 has been made. The payment for August is to be withheld due to the work not being up to standard. Clerk to write to KMAC explaining that we are withholding payment until he contacts us, then we can discuss options further.

**Voting:-** 4 Councillors present, all voted in favour

### **FG/2025/160 To review and update the current security incident policy**

**Resolved:** Deferred until October so we can rename the policy to include an incident prevention section.

### **FG/2025/161 To review and update the current asset register policy**

**Resolved:** Proposed policy amendments accepted. An annual check of our assets and a health & safety inspection to be instructed by the clerk.

**Voting:-** 4 Councillors present, all voted in favour

### **FG/2025/162 To review and update the current corporate risk register policy**

**Resolved:** Deferred until October as more work required on the update.

### **FG/2025/163 To review and update the current risk management policy**

**Resolved:** Deferred until October as more work required on the update.

### **FG/2025/164 To review and update the current investment strategy policy**

**Resolved:** Proposed policy amendments accepted with an additional change on 3.5 with direct investments replacing just investments.

**Voting:-** 4 Councillors present, all voted in favour

### **FG/2025/165 To review and update the current garden & remembrance policy**

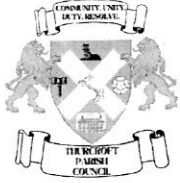
**Resolved:** Proposed policy amendments accepted, with an additional change to 1.2 to include cleaning the brass plaques on a regular basis, and not just for remembrance Sunday.

**Voting:-** 4 Councillors present, all voted in favour

### **FG/2025/166 CONFIDENTIAL SESSION - To receive any complaints received by the council and consider any further action**

The Clerk advised that no complaints have received by the council since the last considered complaint.

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### **FG/2025/167 To note the latest report for complaints and compliments for the council and discuss any concerns**

One new compliment on the obelisks and memorial plaques at the cemetery – that they looked amazing, took no time to install and was exactly what he wanted to honour his parents.

### **FG/2025/168 To notify the clerk of matters for inclusion on the agenda of the next meeting**

Nothing to note.

### **FG/2025/169 To confirm the date and time of the next Finance & General Committee will be held on Thursday 23<sup>rd</sup> October 2025 at 6:30pm in the Council Chamber of the Gordon Bennett Memorial Hall**

The Chair confirmed the date and time of the next meeting and brought the meeting to a close.

**The meeting closed at 19:30pm.**

### **Committee Meeting Dates**

Thursday 20<sup>th</sup> November 2025  
Thursday 23<sup>rd</sup> January 2026  
Thursday 19<sup>th</sup> February 2026  
Thursday 19<sup>th</sup> March 2026  
Thursday 23<sup>rd</sup> April 2026

Chairperson Initial: