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| **Community Grants**  Application Form – Version 2.0 |
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| **Application contact details** | | | |
| Name of organisation requesting a grant: | | |  |
| Contact name: | | |  |
| Position within organisation: | | |  |
| Contact address: | | |  |
| Daytime telephone number: | | |  |
| Email address: | | |  |
| Website address (if any): | | |  |
| Payee for grant cheque purposes/Bank Details: | | |  |
| **About your organisation** | | | |
| Is the organisation a registered charity? | | | Yes / No  *(please delete as relevant)* |
| If yes, please provide the charity number: | | |  |
| Is the organisation a charitable company limited by guarantee? | | | Yes / No  *(please delete as relevant)* |
| If yes, please provide the charity number: | | |  |
| Does the organisation have a written constitution or a set of duties? | | | Yes / No  *(please delete as relevant)* |
| If yes, please attach a copy: | | |  |
| Is your organisation a new initative? | | | Yes / No  *(please delete as relevant)* |
| If yes, please submit a copy of your business or project plan and your budget: | | |  |
| Please provide a brief description of what your organisation does and when it was formed | | | |
| **Project details** | | | |
| Project title | | |  |
| Please provide a description of your project, explaining what the grant funding will be used for  Please estimate how much volunteer time (approximately in volunteers x number of days) the project you are seeking funding for will involve  Please explain how the project will benefit the parish and community of Thurcroft Parish and how it adheres to the policies and procedures outlined in the Parish Council’s Grant Awarding Policy document  Please provide (in bullet point form if possible) details of the project outcomes, i.e. the difference your project will make | | | |
| Will the project be equally accessible to all? | | | Yes / No |
| If no, please give details of any restrictions that may apply | | |  |
| **Financial Details** | | | |
| Amount requested from the Parish Council | | |  |
| Has your organisation received any previous grants from the Parish Council? | | | Yes / No  *(please delete as relevant)* |
| If yes, please provide details below | | |  |
| **Year** | **Amount (£)** | | **Purpose** |
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| Please provide a breakdown of estimated costs for your project below and attach copies of any quotes you may have obtained | | | |
| **Amount (£)** | | | **Description of estimated costs** |
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| **Total:** | | |  |
| Is your organisation VAT registered? | | | Yes / No  *(please delate as relevant)* |
| By what date does your organisation request the funding? | | |  |
| Has your organisation sought income from other sources (e.g. fundraising, other grants) | | | Yes / No  *(please delete as relevant)* |
| If yes, please provide details below | | |  |
| **Amount (£)** | | **Confirmed?** | **Alternative Funding Source** |
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| **Supporting evidence** | | | |
| A range of supporting information helps the Parish Council to assess your application in detail. Please therefore enclose a copy of at least one of the following: | | | |
| Latest available Annual Report | | | Enclosed: Yes / No  *(please delete as relevant)* |
| Latest available Statement of Accounts | | | Enclosed: Yes / No  *(please delete as relevant)* |
| **Declarations** | | | |
| “To the best of my knowledge, I believe that the information given both within this form and in the supporting material provided is correct. I understand that, if successful, I will be required to adhere to the policies and procedures as outlined in Thurcroft Parish Council’s Grant Awarding Policy document, and to any monitoring arrangements that may be specified by the Parish Council at the time the grant is awarded.  In making this application I declare that the organisation to which the application relates subscribes to the principles of equal opportunities in all its activities and is operated on a not-for-profit basis.” | | | |
| **Signed:** | | |  |
| **Name (please print):** | | |  |
| **Position within organisation:** | | |  |
| **Date:** | | |  |
| If you require assistance in completing the application form or submitting the supporting information, please contact the Parish Clerk by email: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk).  An application form and a copy of the Parish Council’s grant awarding policy document are available in digital format on request. | | | |
| **Please return your completed application form and any enclosures to the address below: The Parish Clerk, Gordon Bennett Memorial Hall, Thurcroft, Rotherham, S66 9DD.** | | | |