



Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour
Road, Thurcroft, Rotherham, S66 9DD

e: clerk@thurcroftparishcouncil.gov.uk

w: thurcroftparishcouncil.gov.uk

Appendix 1

Payments made since last meeting

Creditor	£	Description
Rotherham Crematorium and Cemetery	2420.00	Burial charges *Invoices for 2162.00 & 258.00 added together*
C&D Grounds Maintenance & Landscaping	1310.00	Maintenance invoice for July – August 2022
Glendale	780.00	Grounds maintenance Laughton x 2 pitches. Goal upright / crossbars
C D Gurner	120.00	Labour & materials for installation of automatic door closer outside Council Chamber
C D Gurner	1580.99	Labour & materials for work as Brampton Recreation Park (Quote BRP1)
Lightmain	2585.21	Skate Park Repairs & Painting Outstanding Invoice from June 30th 2022 *Duplicate invoice refunded back to TPC bank account*
VisionICT	828.90	Final invoice for design & development of new website
D Fretwell	24.30	Fuel expenses for visiting Alan West's house x 4 times for picking up documents, old files, training on finance, payments to staff, contractors etc & 1 visit to Upper Haugh, Rotherham for AGAR assistance from Laughton-en-le-Morthen's Clerk
Cheaper Waste Ltd	83.56	Emptying 1100 litre waste bin at GBMH D/D
A Copeland	116.10	Bi-monthly fuel expenses for weekly visits to all parks in the parish, meeting contractors etc
British Gas	29.56	GBMH 02/07/2022 – 01/08/2022 D/D
PHS Group	1499.56	GBMH waste collection, sanitary disposal, water management system. D/D
Peter O'Hagan	120.00	Emergency roof repair GBMH
Lightmain	3874.80	Supply & fit Grass Matting to various areas in Brampton-en-le-Morthen recreation ground
Lightmain	4252.99	Supply & install 4 x new benches to Laughton Common Play Area. Remove 2 x benches, Powder Coat & reinstall at Laughton Common Play Area.
PHS Group	95.76	Annual Duty of Care D/D
Rotherham Crematorium and Cemetery	1742.00	*Burial charges*
Imprest Account	2744.40	August Imprest
HMRC Cumbernauld	521.08	Employers Tax Payment
HMRC Cumbernauld	521.28	Employers Tax Payment



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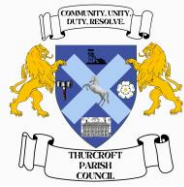
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HMRC Cumbernauld	£582.90	Employers Tax Payment
HMRC Shipley	£100	HMRC Late Payment
Peter O'Hagan	120.00	GBMH – Emergency Roof Repair
Lightmain	3874.00	Invoice no. 21129
Lightmain	4252.99	Invoice no. 21132
EDF Energy	275.00	GBMH Electric DD
YLCA – Training	£285.00	YLCA – New Clerk Training
Rotherham Crematorium	1742.00	Burial Fees
Cartridge World	16.00	Invoice 152605 – Ink
BT	39.95	BT Direct Debit
SLCC	144.00	New Clerk Training - ILCA
SLCC	144.00	New Clerk Training – FILCA
Breakthrough Communication	108.00	New Clerk Training -
Shirley Doe	100.00	Sewing Group – Grant Award
Employee Salaries	4508.15	Employee Salaries - September
Bradford & Sons	495.00	Thurcroft Library – Land Registry fees
BT	39.95	GP00813399 – DD Payment
CheaperWaste	117.76	DD Payment – DD00009128
British Gas	20.94	GBMH - DD Payment

Payments to be authorised by Council

Creditor	£	Description
Royce Hall	53.84	Reimbursement for GBMH toilet bins
Truestyle Windows Ltd	1630.00	1x UPVS Door & Sidepanel at GBMH
Royce Hall	19.75	5x Key cutting for GBMH
Rotherham MBC	274.45	Non-domestic rates
Lightmain	1416.00	Invoice 21144
Vision ICT	42.00	Operation London Bridge – Website overlay
PN Alarms	95.00	GBMH - Intruder Alarm system fix
YLCA Conference	120.00	Clerk Conference Ticket
C&D Grounds Maintenance	1130.00	Grounds maintenance contract
Lightmain	336.00	Invoice 21157
Everflow Water	111.28	22/10/22-21/11/2022
T Collingham	58.99	Operation London Bridge costs
T Collingham	19.80	Travel Expenses (Hellaby to Wakefield)
T Collingham	175.20	Office Supplies
T Collingham	45.94	Printer Ink
D Andrews	30.00	Operation London Bridge – Flowers
Brookhouse Gas Services	90.00	23249 – 11/11/2021 *Late payment*
Rotherham Crematorium	2391.00	Invoice 363051 – 02/09/2022



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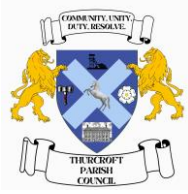
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Payments made – but have not been authorised by the Council

Creditor	£	Invoice Date	Notes
Rotherham Advertiser	222.00	22/06/2022	
YLCA Membership	1019.00	01/04/2022	
C&D	1930.00	21/06/2022	
British Gas	357.49	06/04/2022	
British Gas	240.13	05/05/2022	
Lightmain	2853.70	17/06/2022	
Lightmain	420.00	17/06/2022	
Lightmain	1064.08	17/06/2022	
A Copeland	70.65	09/06/2022	
E&E – Suerte Ltd	380.00	07/07/2022	
D Fretwell	14.99	01/06/2022	
Allen Engineering	1016.66	21/04/2022	
DHFS	612.00**	07/06/2022	** Double payment. Request Refund.
Roth Crem	258.00	23/05/2022	
Thurcroft Veterans	600.00	15/06/2022	
Luncheon Club	100.00	14/06/2022	
Chubb	251.33	28/03/2022	
SLCC Membership	171.00	09/06/2022	
Water-plus	90.89	09/06/2022	
C&D	1600.00	09/06/2022	
Vision ICT	986.70	31/05/2022	
G E Total Refurb	1450.00	16/06/2022	
A Copeland	47.60	04/07/2022	

**** Payments should have appeared on the Minutes for Full Council meeting on 30th June 2022.***



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Appendix 2

Council Policy Updates

Governance Documents

http://www.thurcroftparishcouncil.gov.uk/Council_Documents_43183.aspx

- Standing Orders
- Financial Regulations
- Code of Conduct
- Recording of meetings Policy
- FOI Policy
- FOI Vexatious Requests Policy
- Rules of public session
- Complaints Procedure
- Travel Expenses Policy
- Training and Development Policy
- Scheme of Delegation
- Records Management Policy
- Privacy Notice – General
- Security Incident Policy
- Staff & Councillors Privacy Notice
- Co-Option Policy
- Media Policy
- Social Media Policy

Asset Register

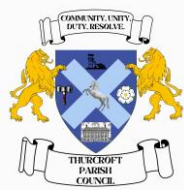
http://www.thurcroftparishcouncil.gov.uk/Asset_Register_43185.aspx

- Asset Register

Accounts and Audit

http://www.thurcroftparishcouncil.gov.uk/Accounts_and_Audit_43177.aspx

- Investment Strategy (An action from your most recent Internal Audit)
- Grant awarding (Terms of Reference) & Application form



Appendix 3

Thurcroft Memorial Garden – Roles and Responsibilities

Thurcroft Memorial Garden is on land currently registered by the Electricity Board. There is a lease for 99 years from 1952 until 2051 with 29 years left on the lease. The lease has been made by the National Coal Board to Thurcroft Parish Council before the registry was in place in the 1980's. This could mean that the electricity board now own the land and have taken over the paper lease with the Parish Council. This would require further investigation into land ownership to ensure that the Parish Council have not built on land that doesn't belong to them.

The land was originally a quarry and development were undertaken by previous councillors to revive the site by placing a war memorial that was dedicated to the people who served during the war, as well as remembrance for people within the mining community.

A parish council does not have the authority to create a war memorial and only has the power to maintain, repair, protect and adapt a war memorial under the *War Memorials (Local Authorities' Power) Act 1923, s. 1*. However, this has already happened and should be noted for any future developments as a parish council.

In October 2021, Item 9048 it was resolved by the council that Thurcroft Veterans would manage the flags within the Memorial Garden. This should cover the movement of flags and any costs relating to the flag poles. It has not been resolved that Veterans will be undertaking any other work including cleaning or gardening.

C&D Grounds Maintenance are responsible for the grass cutting and flower bed maintenance within the Memorial Garden. This should cover general weeding on the perimeter of the garden. Councillors do not have the power to act solely to command or direct the Clerk or any contractors for the parish council. Any decisions or directions must be made through the council or a responsible sub-committee. In respect of complaints, these can be raised through the complaints procedure to be discussed and resolved as a council.

Maintenance of fixtures and fittings would need to be tendered as previously with any walls, railings, or fences. The trees and shrubs are also covered by tendering to a contractor as and when required.



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Appendix 4

Electorate Breakdown

Area	Electorate	Percentage %
Thurcroft North (exc. BELM)	4260	73.64%
Brampton-en-le Morthen	106	1.83%
Thurcroft South	1419	24.53%
TOTAL	5785	100%