



Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour
Road, Thurcroft, Rotherham, S66 9DD

e: clerk@thurcroftparishcouncil.gov.uk

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Minutes of the Extraordinary Meeting of the Facilities & Events Committee held on Thursday 17th October 2024

Present Councillors: C. McCartan (Chair), H. Bell, V. Burford, T. Murphy (4 councillors present)

Apologies were received from Councillor: D. Brown, B. Clark

Proper Officer: Thomas Collingham (Clerk and RFO)

There were no members of the public in attendance.

The meeting started at 6.30pm.

FE/2024/50 To receive and approve reasons for absence

Resolved:- That councillors reasons for absence received from D. Brown and B. Clark were noted.

FE/2024/51 To receive declarations of personal and pecuniary interest for members and officers

No declarations of interest were received.

FE/2024/52 To receive and approve the minutes of the Facilities & Events Committee meeting held on Thursday 19th July 2024

Resolved:- That the minutes of the Facilities and Events Committee held on Thursday 19th July 2024 be approved by a true and accurate record of the meeting and the chairman to certify the minutes with a signature at the bottom of each page.

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/53 To receive written requests for dispensations for disclosable pecuniary interests (if any)

There were no written requests for dispensations.

FE/2024/54 To grant any requests for dispensation as appropriate

No requests for dispensation need to be granted.

FE/2024/55 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)

That no items were considered for exclusion of the press and public.

FE/2024/56 Public Participation Session

Chairperson Initial:

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No members of public in attendance.

FE/2024/57 **Gordon Bennett Memorial Hall**

FE/2024/58 **To consider painting of the Gordon Bennett Memorial Hall**

The Committee agreed this should be completed post-Christmas, preferably on a weekend to avoid booking clashes. The Committee agreed light grey on the walls and a darker grey on the doors.

Resolved:- Clerk is delegated to contact Community Payback to organise a date for the Gordon Bennett Memorial Hall to be painted, and to organise the required paint supplies to be ordered in line with the budget for Consumables of the Gordon Bennett Memorial Hall

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/59 **To discuss and consider the door locks to the Gordon Bennett Memorial Hall**

The Committee raised the issue of security of the door locks at Gordon Bennett Memorial Hall in light of a previous break-in and for insurance compliance. The Committee agreed for security and insurance purposes, that the new way of working with the hire of football pitches would ensure that employees are responsible for the opening and closing of external doors to the Gordon Bennett Memorial.

The Clerk advised that a meeting needs to be arranged to discuss the new way of working with the football teams who currently have keys.

Resolved:- That the Clerk and Deputy will arrange a meeting with all parties concerned and follow up with implementing changing of external locks to satisfy insurance requirements.

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/60 **To discuss and consider the position of the container located in the carpark**

The Committee proposed to relocate the football container to the back of the Gordon Bennett Memorial Hall aiding the resurfacing works due to take place in the carpark.

The Committee agreed that the cost for relocating the football container would be provided by the Parish Council and additional security lighting would be installed at the back of the Gordon Bennett Memorial Hall. The Committee noted that extra security railings are already available on-site and the railings will be offered to the Football Club to install surrounding the container.



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Resolved:- That the Clerk and Deputy be given delegated authority to inform the club of the change in location of the football container and arrange the relocation, and to also implement a contract for the placement of the container on parish land between the Council and the Club.

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/61 To discuss and consider dates for a consultation on the renewal of the Gordon Bennett Memorial Hall

The Committee discussed the renewal plans for Gordon Bennett Memorial Hall and the importance of gathering input from local residents. The Committee agreed that a questionnaire would be made available to residents, allowing them to share their ideas and suggestions regarding the desired appearance and features of the renewed building.

Resolved:- That delegated authority be given for the Deputy Clerk to draft a questionnaire for review by the Committee, this draft to be approved by the Committee over email before being presenting consultation at the next Parish Event.

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/62 To discuss the hiring of the Gordon Bennett with the additional service of a Bouncy Castle and to consider the hire process for ad hoc users

The Committee raised an issue with external partner providing additional services to adhoc users of the Gordon Bennett Memorial Hall, specifically Bouncy Castles. The Committee agreed that when an adhoc users indicate they are using a bouncy castle, a check needs to be performed at the initial booking stage to obtain relevant insurance and pat testing certificates.

Resolved:- That the process of checking insurance and PAT certificates for bouncy castles be implemented for any future bookings.

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/63 To discuss implementing a recommended supplier list for additional services to the Gordon Bennett Memorial Hall

The Committee agreed that the Council will collate data with permission to create a recommended suppliers that can be offered to hirers for their convenience.

Resolved:- That delegated authority be given to employees to create a list of trusted suppliers for additional services

Voting:- 4 councillors present. All councillors voted in favour.



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FE/2024/64 Recreation Fields

FE/2024/65 To discuss and consider the transfer of land from RMBC

The Committee discussed a proposal to transfer a parcel of land at the back to Thurcroft Recreation Ground, noting that the differing appearance of the boundary was due to variations in grass-cutting schedules. The Clerk advised that legal fees would be incurred for the transfer and that this won't be a quick process, a full proposal needs to be sought for the cost of transfer against the income it would generate as an asset.

Resolved:- The Committee recommended that the proposal to instigate a transfer for the parcel of land at the back of Thurcroft Recreation Ground be presented to full council for decision.

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/66 To discuss the reseeding for next year and the removal of the goalposts throughout the summer period

The Committee discussed reseeding of football pitches with the removal of goalposts throughout the summer period. The Committee agreed having the goalposts in place heading the reseeding process and would be best removed next summer.

Resolved:- That the Clerk will arrange for the removal of goalposts at the end of the football season to be refreshed in time for September, and give the grass goal mouths time to reseed.

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/67 Thurcroft Cemetery

FE/2024/68 To discuss the water tubs with the cemetery grounds and consider any further action

The Committee discussed the need for further water tubs at the cemetery grounds to fill the existing tubs in place. It was decided that two 4-gallon tubs would be suffice and that the products should be sought to continue to fill the water tubs during winter months.

Resolved:- That delegated authority be given to Cllr C McCartan to look into potential water tubs.

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/69 To discuss and consider consultation for Thurcroft Cemetery



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The Committee considered consultation of Thurcroft Cemetery be deferred to March/April 2025 due to other consultations taking place.

Resolved:- That the consultation for Thurcroft Cemetery extension take place in March/April 2025

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/70 To discuss and consider volunteers to judge the Halloween competition

The Committee discussed the timing and process for the four volunteers judging the Halloween competition. It was agreed that Monday 28th would be the day houses will be judged, and the Mayor informed on Tuesday 29th in time for the judging by the Mayor of Rotherham on Wednesday 30th October.

Resolved:- That the volunteers will meet to shortlist entries and that the winning entries will be given to the Mayor of Rotherham for final judging on Wednesday 30th October

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/71 To discuss and consider the Christmas Lights switch-on preparations

The Committee discussed Christmas light switch-on preparations. The band will play at 3pm inside the Gordon Bennett Memorial Hall and again at 6pm, outside. The light switch-on will take place at 5.30. A snow machine will be active at intervals throughout the event. The Clerk agreed to seek Christmas trees for Thurcroft and Brampton.

FE/2024/72 To discuss and consider an extra route for the Santa Sleigh around Thurcroft

The Committee shared the additional route for the Santa's Sleigh that will attend Thurcroft. The Clerk agreed to send the route out to the Committee and that volunteers for the day will be coordinated closer to the date.

Resolved:- That the Clerk will share the additional route for the Santa's Sleigh provided by Maltby Lions and coordination of volunteers will be arranged closer to the day.

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/73 To discuss and consider minibus hire for a Christmas Carol Service

Resolved:- That the item was deferred until next year.

FE/2024/74 To discuss and consider future events for 2025

The Committee discussed potential events for 2025, including a summer cinema night, a children's summer event, fireworks on 8th November, and a commemoration of 80 years since the end of the war, scheduled for May 2025. Bunting and flags to be put up on lampposts around the parish.



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Resolved:- The Clerk agreed to organise these for the next Committee meeting to discuss in depth.

Voting:- 4 councillors present. All councillors voted in favour.

FE/2024/75 To notify the clerk of matters for inclusion on the agenda of the next meeting
No matters raised.

FE/2024/76 To discuss and agree the date for the next Facilities and Events Committee meeting to take place on Thursday 13th February 2024

The Chair confirmed the meeting of the next Facilities and Events Committee.

Meeting closed at 20.09pm