



Minutes of the Extraordinary Meeting of the Events Committee held on Wednesday 1st November 2023

Present Councillors: **C. Walker (Chair), M. Howis & N. Ronksley** (3 Councillors present).

Apologies were received from Councillors: **B. Clark & J. Ronksley**.

Absent: **None**

There was no members of the public in attendance.

The meeting started at 6.30pm.

EV/2023/36 To receive and approve reasons for absence

Resolved:- That councillors approved reasons for absence received from B. Clark & J Ronksley.

Voting:- 3 councillors present. All councillors voted for.

EV/2023/37 To receive declarations of interest in respect of business on the agenda.

Resolved:- That the Clerk received no declarations of interest.

EV/2023/38 To receive and approve the minutes of the meeting held on Wednesday 19th July 2023.

Resolved:- That the minutes from the Events Committee held on Wednesday 19th July 2023 be approved as a true and accurate record with an amendment of the Christmas Event being held 1pm start and not 2pm start as stated in the minutes.

Voting:- 3 councillors present. All councillors voted for.

EV/2023/39 To note any matters arising from the minutes of Wednesday 19th July 2023.

The Clerk advised the committee that the content of Remembrance Sunday and Christmas were to be covered in agenda items and therefore updates would be given under the respective items.



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EV/2023/40 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)

Item 11 (Minute Ref: EV/2023/46) is to be conducted in confidential session due to the confidential nature of the item in discussing an upcoming event in recognition for a member of the public.

EV/2023/41 Public Participation Session

No members of public attended the meeting.

EV/2023/42 To note the progress for the event to be held on Sunday 12th November for Remembrance Sunday

The Clerk shared an update regarding this year's Remembrance Sunday; updating regarding the road closures, the march arranged by Thurcroft Veterans Association, the refreshments in the Gordon Bennett Memorial Hall by the church, wreaths to be laid, and volunteers and risk assessment in place for the placing of the poppies to confirm that they will be up two weeks prior and removed on 24th November 2023.

Resolved:- That councillors note the progress of the event preparations for Remembrance Sunday

EV/2023/43 To note the progress for the event to be held on Christmas 2023

- Christmas Switch-on event: Christmas grotto is in place for Santa, the rides and food for outside is booked, advertisement posters are being printed, and the stalls have been fully booked ready for the day.
- Christmas Lights: All in place and will be switched on 24th November 2023. Councillors praised the lights that have been erected through the parish.



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- Christmas trees: In progress. Orders have been placed for Thurcroft and Brampton en-le Morthen but the necessary consent for Laughton Common was proving a challenge and may not be possible for this year.
- Christmas Card Competition: It is open until 20th November 2023. Post boxes have been placed in Laughton Common and Thurcroft and a message has been sent to local schools. A councillor raised whether schools in Laughton en-le Morthen have been contacted and the Clerk confirmed not, and details would be sought to contact the schools.
- The Christmas event to take place in between Christmas and New Year is in progress. A company approached the Clerk looking to book the room for a children's party for promotion of their company which may help support the event for free.

Resolved:- That Councillors noted the progress for Christmas event planning.

EV/2023/44 To discuss and consider events and budgets for next financial year

The Clerk asked councillors for any ideas that they wish to be included in the next financial year. Suggestions for ideas;

- Halloween Eventing – Disco
- Craft Days / Wreath Making
- Bonfire Night – fireworks
- Christmas – Lights, Card competition, Switch-on and Christmas event
- Best Garden Competition
- D Day Events – Pie and Pea Night
- Medieval Event – similar to Coronation event.
- Sports Day events.
- Professionals to come in and do talks to residents
- Comedian
- Summer fair utilising Hangsman Lane
- Charity events



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Resolved:- That the Clerk is delegated authority to look into the ideas and submit into the initial draft budget presented to full council.

Voting:- 3 councillors present. All councillors voted for.

EV/2023/45 To discuss and consider the communication plan for the parish

Councillors raised that they would like to issue a newsletter for the parish and to share this with residents early next year. The Clerk highlighted that a newsletter can be quite time consuming and that support from councillors would be needed – whether this is submitting articles and a final tweaking by the Clerk before print.

That Facebook is utilised more for Thurcroft Parish Council. Councillors discussed access and agreed that the Events Committee should all have access to the Facebook page.

Resolved:- That a newsletter be added to the next agenda of the Events Committee in January for further discussion and consideration. That a recommendation be made to full council to delegate the responsibilities of the Facebook page to the Events Committee members.

Voting:- 3 councillors present. All councillors voted for.

EV/2023/46 CONFIDENTIAL SESSION – To consider issuing a Freedom of the Parish and organise an event to recognise the achievements of a parishioner

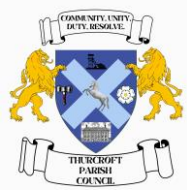
The committee agreed that an event should be held early next year for presentation of a blue plaque. The committee agreed a blue plaque would be a better recognition than freedom of the parish.

Resolved:- That a recommendation be made to the council to hold the a celebration event early next year with the cost of the event and the blue plaque with draft text for approval.

Voting:- 3 councillors present. All councillors voted for.

EV/2023/47 To notify the clerk of matters for inclusion on the agenda of the next meeting

Councillors raised that they would like to discuss a newsletter and upcoming events at the next meeting.



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EV/2023/48 To confirm the date of the next Events Committee to be held on Wednesday 17th January 2024 at 6.30pm

The Chair confirmed that the next meeting will take place on Wednesday 17th January 2024 at 6.30pm and brought the meeting to a close.

Meeting concluded at 20.18pm.