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# Thurcroft Parish Council

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Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

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## Minutes of the Environment Committee meeting held Tuesday 17<sup>th</sup> October 2023

**Present Councillors:** D. Oxley (Chair), D. Brown, T. Murphy

**Apologies were received from Councillors:** A. Winsborough

**Absent:** C. Alsop & J. Richardson

**There were no members of the public in attendance.**

**The meeting started at 6.30pm**

### **EN/2023/26 To receive and approve reasons for absence**

**Resolved:-** The council received and approved the reasons for absence from A. Winsborough.

**Voting:-** 3 councillors present. All councillors in favour.

### **EN/2023/27 To receive declarations of interest in respect of business on the agenda.**

No declarations of interest were received.

### **EN/2023/28 To receive written requests for dispensations for disclosable pecuniary interests (if any)**

No dispensations requests were received.

### **EN/2023/29 To grant any requests for dispensation as appropriate**

No dispensations to grant.

### **EN/2023/30 To receive and approve the minutes of the meeting held on Tuesday 20<sup>th</sup> June 2023**

No matters raised on the minutes.

**Resolved:-** That the minutes of the meeting held Tuesday 20<sup>th</sup> June 2023 be approved and file copy was signed by the chairperson of the meeting.

**Voting:-** 3 councillors present. All councillors in favour.



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**EN/2023/31 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

The Clerk raised that Item 10 (EN/2023/35) may be held at the exclusion of press and public as the committee will be discussing future contracts for the council.

**Resolved:-** That the committee will hold Item 10 (EN/2023/35) in confidential session.

**Voting:-** 3 councillors present. All councillors in favour.

**EN/2023/32 Public Participation Session**

No members of the public were in attendance.

**EN/2023/33 To note the progress on the current projects considered by the Environment Committee**

**Flowerbeds** - The initial draft of removal of flower beds was presented to council last month for decision. This was raised as a concern a councillor that public consultation hadn't been undertaken. It was agreed that public consultation be held before bringing it back to the council. A consultation has been put together after the meeting to run for one month. It has been shared through the council's website and online channels to get a response from residents. There is no further update in relation to flower beds at this time.

**Noticeboards** - The council have passed the cost of putting in a planning application to place the noticeboards throughout the parish. Once this has been granted, the council can then hold a consultation for at least 21 days to place 'advertisement' boards where we have already passed as a council.

**Railings painting & Thurcroft Recreation fencing** - The Community Payback team have been instructed to complete the works already. The paint is already purchased for the painting of the



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railings. I have received correspondence to send across Public Liability and some other documents for the Thurcroft Recreation Ground which is positive news that this is now progressing.

**Cart for the role of lengthsman for Thurcroft Parish Council** - This is still to be raised with full council.

**Rota of street cleaning in specific to the lengthsman** - This has been through full council and has been progressed with employees. I encourage any feedback to be made directly to the Clerk as the line manager.

**Signs for play areas** - have been investigated for potential costings and what is required for signage. mock ups have been made from Express Signage. This is being prepared for an agenda item.

**Park Training** - There is no current planned training from YLCA in relation to parks and recreation grounds.

### **EN/2023/34 Discuss and consider future projects that the Environment Committee would like to consider for the next financial year**

The Committee discussed future projects they would like to think about for next financial year;

- Potential benches for renewal and additional
- Playground painting
- Hangsman Lane wall repointing
- Extension to the flower baskets
- Pit Tub and Memorial
- Thurcroft Memorial Garden

**Resolved:-** That the RFO develops the budget with the suggestions to be recommended to full council.

**Voting:-** 3 councillors present. All councillors in favour.



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### **EN/2023/35 CONFIDENTIAL SESSION - To discuss and consider the overall requirement for environment works in the parish and to consider the initial drafts for tender**

The Clerk advised the committee, the Internal Audit highlighted the council's contracts had not been out too tender and needed to be considered to ensure the best value for money has been tested. It was agreed earlier in the year that contracts for the council will go out to tender and new contracts to be put in place from 1<sup>st</sup> April 2024.

The Committee discussed and reviewed requirements moving forward across grass maintenance, pitch marking and flowerbeds.

The Clerk presented draft contract templates to understand the councils needs and form a contract that can go out to tender in the coming months.

The Committee agreed that the Clerk should add further detail regarding the scope of services required and present to council as a recommendation from the Environment Committee to produce two contracts covering grass maintenance and pitch marking and a separate contract for the maintenance of flower beds.

**Resolved:-** That the Clerk have delegated authority to write tender requirements and that this be recommended to the council to place environment contracts out to tender.

**Voting:-** 3 councillors present. All councillors in favour.

### **EN/2023/36 To notify the clerk of matters for inclusion on the agenda of the next meeting**

No items were raised to be included as part of the next meeting.

### **EN/2023/37 To confirm the date and time of the next ordinary council meeting on Tuesday 16th January 2023 at 6.30pm**

The date of the next meeting was agreed to be held on Tuesday 16<sup>th</sup> January 2023 at 6.30 pm in the Council Chambers of the Gordon Bennett Memorial Hall.

**The meeting closed at 8.14pm.**