



## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

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### Minutes of the Ordinary meeting held Thursday 28<sup>th</sup> September 2023

Present Councillors: **C. Walker (Chair), D. Brown, D. Fretwell, E. Humphreys, C. McCartan, P. Owen, D. Oxley & N. Ronksley** (8 present).

Apologies: **C. Alsop, D. Andrews, B. Clark, A. Copeland, M. Howis, T. Murphy, J. Richardson, J. Ronksley, A. Scott & A. Winsborough.**

Proper Officer: **Thomas Collingham (Clerk & RFO).**

**There was 3 members of public in attendance.**

**The meeting started at 6.30pm**

#### **9475. To receive and approve reasons for absence**

**Resolved:-** That the reasons for absence be approved for C. Alsop, D. Andrews, B. Clark, A. Copeland, M. Howis, T. Murphy, J. Richardson, J. Ronksley, A. Scott & A. Winsborough.

**Voting:-** 7 councillors present. 6 voted in favour, 1 councillor abstained.

#### **9476. To receive declarations of personal and pecuniary interest<sup>i</sup>**

No declarations received.

#### **9477. To receive and approve the minutes of the meeting held on Thursday 27<sup>th</sup> July 2023**

No accuracy concerns raised with the minutes of the meeting held on Thursday 27<sup>th</sup> July 2023

**Resolved:-** That the minutes of the meeting held on Thursday 27<sup>th</sup> July 2023 be approved as a true and accurate record, and that the Chairperson signs each page to verify.

**Voting:-** 7 councillors present. 6 voted in favour, 1 councillor abstained.

#### **9478. Cllr N Ronksley joined the meeting.**

#### **9479. To receive and approve the minutes of the meeting held on Thursday 3<sup>rd</sup> August 2023**

A councillor raised an accuracy concern with Page 6 of the minutes that personal councillor comments were not included within the minutes. The Clerk advised that the minutes are to

Chairperson Initial:



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capture the resolutions and are not verbatim of the meeting. The minutes have been annotated that a councillor wished to raise person concerns why the role should be for a 15-hour contract.

**Resolved:-** That the minutes of the meeting held on Thursday 3<sup>rd</sup> August 2023 be approved as a true and accurate record, and that the Chairperson signs each page to verify.

**Voting:-** 8 councillors present. 6 voted in favour, 2 councillors abstained.

### **9480. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

Item 23 has been highlighted for the exclusion of press and public for the purpose of discussing individual employees.

**Resolved:-** That the council approve Item 23 to be held in confidential session.

**Voting:-** 8 councillors present. All councillors voted in favour.

### **9481. Public Participation Session**

Three questions were received from the public.

- A previous recommendation from the Facilities Committee has not been included on the agenda after it was suggested the Standing Orders allows this to be brought back to the Ordinary meeting. The Clerk had checked this with YLCA and can confirm that it will be on the next meeting for the council.
- A member of the public raised whether it would be possible to have water tanks towards the end of the cemetery and increase the bin frequency. The member of public was thanked for her suggestions and councillors may want to consider this on a future agenda item.
- A member of public raised concerns that committee meetings were unable to go ahead and if there was any reason for this. The member of public was informed that the



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meeting was unable to meet quorum and they are hoped to be rescheduled for the future.

### 9482. To receive and note the meeting minutes of committee meetings held since the last full council -

#### 9482.1. Finance & General Committee held on 18<sup>th</sup> September 2023

The Council noted the minutes of the Finance & General Committee held on 18<sup>th</sup> September 2023.

#### 9482.2. HR Committee held on 21<sup>st</sup> September 2023

The Council noted the minutes of the HR Committee held on 21<sup>st</sup> September 2023.

### 9483. To consider and approve the dates for the ordinary dates for the Internal Audit Committee

The Clerk presented suggested meeting dates for the Internal Audit Committee and noted that a meeting that was called by the Chair was unable to go ahead. Another meeting will be placed to discuss the current updates to the Internal Audit received this year.

Proposed dates were;

Thursday 16 <sup>th</sup> November 2023	Thursday 11 <sup>th</sup> January 2023
Thursday 14 <sup>th</sup> March 2024	

**Resolved:-** That the council adopt the meeting schedule for the Internal Audit Committee

**Voting:-** 8 councillors present. All councillors voted in favour

### 9484. To consider the recommendations received from the Finance & General Committee -



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### **9484.1 To note the latest bank reconciliation for the accounting periods; July 2023 and August 2023**

The Clerk presented the bank reconciliations completed for July and August, verified by two councillors on each reconciliation. No issues were raised between Scribe and the Bank Statements.

### **9484.2. To review and approve the Investments policy following a recommendation from the F&G Committee**

The Council received the Investments Policy and council agreed to update the policy. Councillors raised concern with restricting all our cash flow, the Clerk explained that there would be different varying investments for different lengths of time to ensure that cash flow is available to the council.

**Resolved:-** That the Investments Policy be adopted by the council.

**Voting:-** 8 councillors present. All councillors voted in favour

### **9484.3 To review and approve the Grants Policy and application form and the introduction of a Community Grant policy following a recommendation from the F&G Committee**

The Council received the Grants Policies recommended by the Finance & General Committee. It is to have two grants policies that offer smaller and larger grants. The smaller grants will be available throughout the year, and larger grants will be available twice a year in May and October.

**Resolved:-** That the Grants Award Policy for smaller grants and Community Grants policy be adopted in advance of budgeting requirements for the Community Grants policy.

**Voting:-** 8 councillors present. All councillors voted in favour.

### **9484.4 To review and approve the Dispensation policy following a recommendation from the F&G Committee**



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The Council are presented with a Dispensation Policy recommended by the Finance & General Committee in light of the recent Code of Conduct training that was delivered by RMBC and YLCA.

The Clerk explained that councillor may have an interest that prevents them from voting, and they may wish to put in a dispensation to be able to still vote on the item. The Council were made aware that taking part in an item when a councillor has an interest may be a criminal offence.

A councillor raised concern that he didn't understand the policy and this was explained to him again.

A request for a recorded vote from a councillor was made;

Cllr P Owen proposed that the council adopt the policy, and Cllr C McCartan seconded.

FOR	AGAINST	ABSTAIN
Cllr D Brown	Cllr D Fretwell	
Cllr E Humphreys		
Cllr C McCartan		
Cllr P Owen		
Cllr D Oxley		
Cllr N Ronksley		
Cllr C Walker		
<b>7 Councillors For</b>	<b>1 Councillor Against</b>	<b>0 Councillors abstained</b>

**Resolved:-** That the council adopts the Dispensation Policy

**Voting:-** 8 councillors present. 7 voted in favour, 1 councillor voted against.

### 9485. To consider the recommendations received from the HR Committee –

#### 9485.1 To consider and approve the shortlisting panel and interview dates for the recruitment of the Assistant Clerk position



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The Clerk advised the council that a shortlisting and interview panel needs to be put together with the approval of council. The recruitment policy states it should be The Chair, Vice-Chair, Proper Officer and two other councillors. It was suggested that one of the councillors is the Chair of the HR Committee and another councillor with two stand-in councillors in case of absence.

The Council agreed that the Chair of HR should be on the shortlisting and interviewing panel. Cllr C McCartan requested to join the panel and Cllr D Oxley and Cllr N Ronksley agreed to be stand-ins.

The panel agreed to receive the redacted applications over the weekend and to hold the shortlisting meeting on the 2<sup>nd</sup> October 2023 to decide who would progress to the interview stage. The Council agreed to hold the interviews on Friday 13<sup>th</sup> October in line with giving 10 days' notice to applicants.

**Resolved:-** That the shortlisting and interview panel be made up of Cllr B Clark, Cllr C Walker, Thomas Collingham, Cllr E Humphreys, Cllr C McCartan with two stand-ins; Cllr D Oxley and Cllr N Ronksley. And that the shortlisting meeting be held on Monday 2<sup>nd</sup> October with interviews to take place on Friday 13<sup>th</sup> October.

**Voting:-** 8 councillors present. All councillors voted in favour

### **9485.2 To consider a review of the contracts of employment to include provision for pay date and pay frequency**

The Internal Auditor raised that employees do not have a pay date and frequency included in their contract of employment. The HR Committee have considered the item and agreed to add an addendum to the contracts to clarify the payment information.

The Council agreed to the draft addendum presented from the Clerk.

**Resolved:-** That the Council delegate for the Clerk to meet with employees and add the addendum to their contracts to state the pay date of 18<sup>th</sup> of the month.

**Voting:-** 8 councillors present. All councillors voted in favour



### **9485.3 To consider the HR recommendation that the payroll and pensions administration and HMRC reporting not be outsourced**

The HR Committee considered the recommendation from the most recent Internal Audit report.

The Committee agreed that the BrightPay system that has been put in place has improved the input of pay and pensions for the council. A review of the BrightPay system was covered and it was agreed that the labour involved in completing payroll procedures were no more labour intensive than outsourcing to a company.

The council agreed with the decision to keep payroll in-house.

**Resolved:-** That the council reject the recommendation from the Internal Auditor and will keep processing payroll through BrightPay.

**Voting:-** 8 councillors present. All councillors voted in favour

### **9485.4 To consider the HR Committee recommendation to note the investigation of payments made by the council to South Yorkshire Pension Authority and formally record the pension contribution rates in the council minutes for audit purposes**

The Clerk informed the council that the original item was conducted in a confidential session, and that the amount was discussed with the council at the time, but the individual figure was not reported in the minutes. The employer's contribution rate for Thurcroft Parish is 18.1% and the employee contribution rate is 6.5%.

The HR Committee reviewed the payments between the council and South Yorkshire Pension Authority (SYPA) to ensure that all payments had been made in line with the contributions. The Clerk shared the email chain with the committee that discussed the lump sum payment for payments from January, February, March and April's payment. There was additional correspondence to dispute the figure initially given and this was corrected in May's spreadsheet.

The Committee agreed that they were happy that all payments had been made to SYPA.

The Council agreed that a review had been undertaken.



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**Resolved:-** That the council agree with the review under taken by the HR Committee and note the pension figures of 18.1% for the employers contribution and 6.5% for the employee contribution.

**Voting:-** 8 councillors present. All councillors voted in favour

**9485.5 To consider the HR Committee recommendation to adopt a NEST workplace pension scheme with a set rate of 5% employee contribution and 3% employer contribution and that all colleagues are reoffered the choice of joining the workplace pension scheme.**

The HR Committee reviewed the eligible jobholders, non-eligible jobholders and entitled workers at the council. An employee has requested to join a workplace pension scheme and the HR Committee agreed that a pension scheme should be available when employees request this.

The HR Committee discussed the NEST pension scheme which is a qualifying scheme for automatic enrolment. It was agreed that the pension scheme for employees other than the Clerk be set at 5% employee contributions and 3% workplace contributions – this is in line with automatic enrolment.

£1300.00 estimated per annum if all employees were to take up the 3% workplace contributions.

The council agreed to adopting a NEST pension scheme for employees that aren't entitled to the Local Government Pension Scheme (LGPS).

**Resolved:-** That the council adopt NEST as a pension provider for employees not enrolled in the LGPS, and that the rates will be 5% employee contribution and 3% employer contribution.

**Voting:-** 8 councillors present. All councillors voted in favour





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### **9486 To appoint an Internal Auditor for this financial year to complete an interim and end of year audit**

The Clerk advised the council that an Internal Auditor must be appointed to complete an annual check on the systems and controls in place that protect the public finance held by the council.

Phil Parkins fees are computed based on the time spent on the audit, and are estimated to be £850, plus travel expenses of 45p per mile, as necessarily incurred. The fee assumes that the Parish Council's records and accounts are accurate, up to date and reliable.

It is worth noting that as we did receive a lengthy internal audit report previously, we are still working through some of those actions as a council and it may be that some of the issues are still yet to be resolved.

Councillors were mixed on whether to appoint the same auditor or to appoint a new auditor. The council agreed to appoint a new auditor.

**Resolved:-** That the council appoint Phil Parkin as an Internal Auditor for this financial year.

**Voting:-** 8 councillors present. All councillors voted in favour

### **9487 To discuss and consider a window cleaner for the Gordon Bennett Memorial Hall**

The Clerk advised that the windows have not been cleaned for some time and due to lone working the cleaner is unable to use a ladder to clean the windows.

The Clerk has obtained a quote from the first contractor at £50.00 per quarter. A second quote was obtained from a second contractor for £60.00 a quarter which would include all front windows to be cleaned (inside and out), and the outside of the chamber windows, and front door (inside and out).

Some councillors were concerned why this wasn't being completed in-house and it was suggested that other avenues be explored before a decision can be made on the window cleaner.

**Resolved:-** That the item is deferred whilst more information is sought on other cleaning methods for the windows at the Gordon Bennett Memorial Hall.

### **9488 To note an update from PHS regarding our contract, and consider the councils options**



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The Clerk advised the council that there has been an issue in ending the contract with PHS, where they believe a new contract was signed in early 2022. This has complicated ending the contract and I wish to update you fully before we end the contract.

The Clerk has asked for copies of the original contract which would date back to pre-2000 and a copy of who signed to extend the contract going forward. PHS have informed me today that they are unable to provide this before the meeting tonight.

The have informed me of different options that we can consider but I wish to have the full detail before the decision and therefore believe the item should be deferred. Councillors noted the updated.

### **9489 To discuss and consider a planning application for the approved noticeboards throughout the parish**

The Council resolved the locations and designs of each of the noticeboards recently. The Clerk has followed up with RMBC on the placement of the Laughton Common noticeboard outside The Co-Operative and has been informed that a planning application will need to be submitted to gain advertisement consent. Once the planning is granted, a licence will need to be applied for with a 21-day consultation undertaken.

The works will need to be undertaken by an approved contractor for hot and cold works on the highway. A list has been provided by RMBC to contact companies who have the relevant licences to complete the work.

The Clerk asked the council for delegated approval to be given to complete a planning application for the noticeboards to the specifications of the agreed locations and designs. A planning application will be at a reduced cost for advertisements for a parish council. All noticeboards will be required to be submitted as part of the planning application, can a spend of £1000 maximum be agreed for this application to be progressed.

**Resolved:-** That delegation be given to the Clerk to fill out a planning application for the noticeboards up to the value of £1000.00

**Voting:-** 8 councillors present. All councillors voted in favour



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### 9490 To discuss and consider a potential extension to Thurcroft Cemetery

The Clerk advised the council that the remaining grave space within Thurcroft Cemetery is becoming limited. The Clerk is told that there is one more extension to be made. The Clerk is ascertaining whether the land belongs to the parish council already.

Testing of the ground by the Environment Agency will need to be undertaken to ensure that the land is suitable for grave space and an initial planning application will need to be submitted to RMBC.

The plans for the full cemetery are already designed to show how the finished cemetery will look.

**Resolved:-** The Council delegate authority to the Clerk to complete a land registry check on Thurcroft Cemetery to see whether the land is already in our ownership.

**Voting:-** 8 councillors present. All councillors voted in favour

### 9491 To retrospectively approve the re-sanding of the soft surfacing at Thurcroft Playground by Lightmain

Councillors were asked over August to confirm the re-sanding of the playground surfacing. The Clerk approached Lightmain for a quote for works and were given the below;

#### **Re-Sand 287m<sup>2</sup> of Carpet**

To cut back excess grass and weeds around the perimeter

To Fully Sweep and Leaf Blow the Carpet Surface.

To Supply, Spread and Brush in 40 x 25kg bags of Garside 2EW Play Sand (can only be done on a warm

dry day when the carpet is dry)

**Total Supply and Lay Price = £ 1,086.00 + VAT**

**Resolved:-** That the council retrospectively approves the amount of £1,086.00 for resanding of the playground to take place from Lightmain.

**Voting:-** 8 councillors present. All councillors voted in favour



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### 9492 To discuss and consider the meeting location for the committee meetings to be held in October 2023

The council were made aware of a community group that will take over the Gordon Bennett Memorial Hall for the week commencing 16<sup>th</sup> October. There are two committee meetings taking place in that week;

- Environment Committee - Tuesday 17th October at 18:30
- Finance & General - Thursday 19th October 2023 at 18:30

Options to be considered could be Local school, Rotherwood Centre, Thurcroft Hub, the new Thurcroft Library.

The Council agreed that the meetings can be held free of charge in Thurcroft Hub

**Resolved:-** That the Environment Committee and Finance & General Committee held in the week commencing 16<sup>th</sup> October take place at Thurcroft Hub and that the Clerk advertises the public notices to ensure councillors and members of the public are aware.

**Voting:-** 8 councillors present. All councillors voted in favour

### 9493 To discuss and consider the money received from the bar contract for full week bookings

Councillors have raised concerns that the bar should pay £50 per night to the council for the money that they take throughout the week during the show taking place at the Gordon Bennett Memorial Hall.

The Clerk has looked through the contract under Point 5 – Compensation which states that the Contractor shall compensate the Parish Council based on the agreed-upon rates of £50 per casual hire booking payment.

The contract does not state any other payments and therefore it would go against the contract to charge a different amount from what was agreed by the council.

**Resolved:-** That the council agree to keep to the contract and not request extra payment for the full week.

**Voting:-** 8 councillors present. 7 voted in favour, 1 councillor abstained



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### **9494 To consider relevant planning applications as published on RMBC's weekly lists along with any associated submissions received and any reports on previous planning applications/issues**

The Clerk presented a consultation that RMBC are conducting on behalf of BT. The consultation is regarding the potential removal of the telephone box. The telephone box is located near to the Spar on the corner of Sandy Lane/New Orchard Lane. Councillors were made aware of a low number of calls over the last 12 months and no calls to emergency services had been used. Council agreed that they would advertise the consultation but do not wish to comment on the consultation.

**Resolved:-** That the council will advertise the consultation for the removal of the phone box but do not wish to comment on whether the phone box should be removed or remain.

**Voting:-** 8 councillors present. All councillors voted in favour.

### **9495 To approve accounts for payment and note contractual payments made under the clerk delegation (attached)**

A councillor raised a question regarding the multiple payments to RMBC for £20,000. The Clerk advised that due to the banking limits the contribution for Thurcroft Library had to be made over several days. No other issues were raised with payments.

**Resolved:-** That the council approve the payments list for payment and note contractual payments under the clerk delegation.

**Voting:-** 8 councillors present. All councillors voted in favour

### **9496 To note expenditure outside of the meeting between the Clerk and the Chair in line with Financial Regulation 4.1**

The Clerk shared the payments made between the Clerk and the Chair throughout the last month.

- RMBC - Goal Post Installation - £422.94 - 11<sup>th</sup> September 2023
- Chairman Allowance - Flowers - £100 - 21<sup>st</sup> August 2023



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- Allen Engineering – Gordon Bennett Gate - £371.06 – 21<sup>st</sup> August 2023
- RMBC – Unsafe play equipment removed and replace - £279.10 – 25<sup>th</sup> July 2023
- SLCC – Book purchase – Charles Arnold Baker Local Council Administration - 137.00 – 11<sup>th</sup> September 2023
- RMBC – Assistant Clerk - Job Advert - £137.40 – 10<sup>th</sup> August 2023

**Resolved:-** Councillors noted the payments made.

### 9497 Councillor requested items –

#### 9497.1 To discuss and consider the recent spate of antisocial behaviour

The council were advised of the persistent antisocial behaviour that is plaguing the Gordon Bennett Memorial Hall. The Police have been informed with different community groups as well as employees calling 999 for immediate assistance.

The Clerk advised that the council have a power to spend money on various Crime Prevention measures - Local Government and Rating Act 1997, section 31. It is recommended to council that they may want to consider a detach worker to speak with children. This has been costed at £60ph for two people to attend.

The council discussed when would be required and agreed to have 2 hours a week over a three-week period and to monitor if we see an improvement.

**Resolved:-** That the council approves a detached worker to attend outside the Gordon Bennett Memorial Hall for two hours per week for the next three weeks.

**Voting:-** 8 councillors present. 7 voted in favour, 1 councillor voted against.

### 9498 Phil Owen left the meeting at 20:30pm

**9499 The Chair agreed to extend the meeting by half an hour to continue business. A vote was taken with the 7 remaining councillors voting for.**



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### **9499.1 To discuss and consider the tables and chairs previously in the council chamber**

The previous tables and chairs are currently kept in storage but are having to be moved from the stage to the smaller room on occasion. Councillors were given the option of what they would like to do with the old table and chairs that are stored in the Gordon Bennett Memorial Hall.

The council agreed that they should be donated to another organisation as the first option, and that if this isn't possible, a skip should be hired to remove the items.

**Resolved:-** The delegate to the Clerk to arrange for the items to be donated and if they aren't donated within a week that a skip is organised for the removal of the tables and chairs.

**Voting:-** 7 councillors present. All councillors voted in favour

### **9499.2 The Clerk asked if the Chair is happy for the next two items to be switched in order on the agenda, as the removal of a flower bed may affect the ordering of the flowers. The Chair agreed to the change of the agenda order.**

### **9499.3 To discuss and consider the removal of flower beds**

A proposal has been put together by the Environment Committee to remove flower beds from the parish, and build up other beds to make them more of a feature.

The removal list was presented to council with a location indicator through what three words and a map of where all the beds are located.

Councillors agree that work needs to be done throughout the winter months so that it can be ready for summer flowers.

A councillor highlighted that no public consultation had been undertaken with regard to flower beds and that this should be consulted on.

Council agreed to undertake consultation for a month through the website and Facebook to understand people's thoughts on flower beds.



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It was also suggested that a vision is created so residents can understand the vision for the council and it isn't just the removal but also what is proposed to be in its place.

**Resolved:-** That the Council agree to delegate authority to the Clerk to make a consultation questionnaire to be promoted through the website and Facebook for one month until before the next meeting where consultation feedback will be presented.

**Voting:-** 7 councillors present. 7 voted in favour, 1 councillor abstained.

### 9499.4 To discuss and consider the winter flower orders

The contractors have begun taking the summer flowers out the beds ready for the winter flower orders. Therefore we need to place the orders for the winter, the quote received is below;

- Polys (0.50p per unit) £1575
- Pansys (£1.30 per unit for 6 pack) £639.60
- Violas (£1.30 per unit for 9 pack) £29.90

**Total cost £2244.50 + VAT**

**TOTAL COST INC VAT - £2693.40**

The council agreed that only part of the order should be placed at this time due to the potential removal of beds. The delegation was given to Clerk to place the order based on the amounts needed.

The Environment Committee had discussed bulb planting and to gather costings for the bulbs to be planted. The Clerk approached RMBC to see what bulbs are available and was given the below costings for all the areas across the parish.

- Location 1 - Kingsforth Lane

Supply and plant 2500 Daffodils 2500 Crocus and 2500 Snowdrops - £1282.87

- Location 2 - Green Arbour Road

Supply and plant 1500 Daffodils 1500 Crocus and 1500 Snowdrops - £813.48

- Location 3 - Steadfolds Lane

Supply and plant 2900 Daffodils 2900 Crocus and 2700 Snowdrops - £1398.07





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- Location 4 - Glaisdale Close

Supply and plant 2200 Daffodils 2200 Crocus and 2100 Snowdrops - £1015.78

TOTAL COST OF BULB SUPPLY AND PLANT - £4510.20

The Council agreed to the cost of the bulbs being installed throughout the parish.

**Resolved:-** That the bulb order is placed for the amount of £4510.20 and that the Clerk is given delegation to order flowers lesser of the amount of the initial quote based on secure flower beds until a decision is made on potential removal.

**Voting:-** 7 councillors present. All councillors voted in favour

### **9499.5 To discuss and consider placement of a bench in Brampton Memorial Garden**

The Clerk received a request from a councillor for a new bench to be placed in Brampton Village Garden. The council agreed to support the bench being placed in the garden and for quotes to be received and brought to the next meeting.

**Resolved:-** That the Clerk is delegated authority to receive quotes for a bench in Brampton Village garden.

**Voting:-** 7 councillors present. All councillors voted in favour

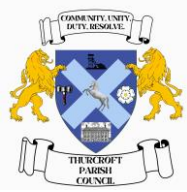
### **9499.6 To discuss and consider the placement of a flagpole in Brampton Memorial Garden**

The Clerk received a request from a councillor for a lamp post to be positioned in Brampton Village garden. The council agreed to support the lamp post being erected in the garden and for quotes to be brought back to the next council meeting.

Councillors raised concerns with who would look after the flags, the Clerk suggested speaking with Thurcroft Veterans who currently manage the flags in Thurcroft Memorial Garden.

**Resolved:-** That the Clerk is delegated authority to receive quotes for a lamp post

**Voting:-** 7 councillors present. All councillors voted in favour.



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## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

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**9499.7 To discuss the flower baskets attached to lampposts throughout the parish**

**Resolved:-** Item was deferred due to Cllr Copeland not being present at the meeting.

**The meeting reached 21:00 and no other business was able to be transacted.**