



---

# Thurcroft Parish Council

---

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

w: [thurcroftparishcouncil.gov.uk](http://thurcroftparishcouncil.gov.uk)

---

## Minutes of the Events Committee meeting held Tuesday 8<sup>th</sup> March 2023

Present Councillors: **C. Walker (Chair), B. Clark, J. Ronksley, N. Ronksley.**

Apologies were received from Councillors: **M. Howis.**

**No public were in attendance.**

**The meeting started at 6.30pm**

**EV/2023/24 To receive and approve reasons for absence.**

***Voting: For 4 | Abstain 0 | Against 0***

**Resolved:-** The council received one apology from M. Howis and the reasons were accepted by the council.

**EV/2023/25 To receive declarations of interest in respect of business on the agenda.**

**Resolved:-** No declarations of interest were received.

**EV/2023/26 To receive and approve the minutes of the meeting held on 8<sup>th</sup> March 2023.**

***Voting: For 4 | Abstain 0 | Against 0***

**Resolved:-** That the minutes from Tuesday 8<sup>th</sup> March 2023 be approved and signed by the chairperson of the committee.

**EV/2023/27 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed.**

**Resolved:-** No items were considered for exclusion from press and public.

**EV/2023/28 Public Participation Session**

No questions received from members of the public.

**EV/2023/29 To discuss the upcoming 'Kings Coronation' event and ensure that the running order of the day is finalised and resolve any risks or actions that may be discussed.**

The Committee discussed the upcoming event for the Kings Coronation as an update to the financial items that were approved by full council to support the day. The Clerk advised that all items had been purchased except for the accessories for the day, the food for the event and the benches.



---

## Thurcroft Parish Council

---

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

w: [thurcroftparishcouncil.gov.uk](http://thurcroftparishcouncil.gov.uk)

---

The Committee discussed that the benches still need to be hired despite there being no bar in place. It was discussed speaking with the local community regarding food. The accessories for the day with the budget that we have in place is to buy a robe and crown set for the winner of the competition and cardboard crowns to be given out on the day.

It was discussed that the set up for the event will begin from 9am and the Clerk will be present to aid the set up with third party contractors and to ensure that they understand the risk assessment that has been undertaken by the Clerk on behalf of the Council. The event will officially begin at 12pm and last until 4pm. Closure of the event will take place between 4pm-5pm. The Clerk will keep the key for South Street on his person to ensure that in the event of an emergency vehicle needing access this is accountable to the Clerk.

Litter pickers will be sourced for the day, as well as ensuring employee coverage to litter pick after the event and ensure that the field is left clean. It is arranged for RMBC to provide bins for the event which will help aid keeping the area clean.

Volunteers will be in hi-vis vests for the event to ensure they are visible. The Committee decided that an ask for volunteers on the day needs to be sent out to develop a timetable of volunteers for the day. A meeting point for children will be put in place as part of the risk assessment.

A poster was shared with the committee for the event, tweaks on the wording were recommended, these will be completed and sent out via Facebook and posters printed by Butlers to be displayed. Ensure that Brampton have a copy for their noticeboards.

The Coronation mugs are now being developed and as soon as they are delivered will be distributed through local schools. Councillors on the committee will contact each of the schools to arrange for the distribution of the mugs. After the Coronation event, communication will go out to distribute any remaining mugs.

Laughton en-le Morthen have spent £499 on wooden medals for the children which covers Laughton Common. The Clerk for Laughton en-le Morthen said no donation is necessary but will be welcomed if needed. The Committee feel that it would be best to do a £100 donation.

The Clerk advised that a donation amount would need to be cleared by the Council due to the Terms of Reference for this committee not having the power to spend.



---

## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

w: [thurcroftparishcouncil.gov.uk](http://thurcroftparishcouncil.gov.uk)

---

A third-party contractor is due to erect the bunting on the weekend of 29<sup>th</sup> April and this will be taken back down on weekend of 13<sup>th</sup> May. As part of this the contractor will be putting up the Kings Coronation roundels for the lampposts. A memorandum of understanding has been submitted to RMBC to cover for the use of the street furniture.

A councillor raised concern that they have emailed regarding bunting for Brampton en-le Morthen that was damaged after the Jubilee event. The Clerk noted that emails had been received but this wasn't part of the original request to the full council. A conversation will be picked up with the Chair of the Council regarding the bunting for Brampton en-le Morthen.

**EV/2023/30 To notify the clerk of matters for inclusion on the agenda of the next meeting.**

There were no items raised for inclusion on the agenda of the next meeting.

**EV/2023/31 To set the date of the next ordinary Events Committee meeting.**

The date of the next meeting was agreed as **Thursday 6<sup>th</sup> July 2023** at 6.30pm in the Gordon Bennett Memorial Hall.

**The meeting closed at 7.25pm**