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# Thurcroft Parish Council

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Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD  
e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)  
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## Minutes of the Facilities Committee meeting held Thursday 19<sup>th</sup> January 2023

Present Councillors: **A.Copeland (Chair), D. Andrews, C. McCartan**

Apologies were received from Councillors: **No apologies received.**

**No public were in attendance**

**The meeting started at 1.30pm**

**FA/2023/01 To receive and approve reasons for absence.**

**Resolved:-** There are no apologies to the receive.

**FA/2023/02 To receive declarations of interest in respect of business on the agenda.**

**Resolved:-** No declarations of interest were received.

**FA/2023/03 To receive and approve the minutes of the meeting held on 14<sup>th</sup> November 2022.**

**Resolved:-** That the minutes of the meeting held **Monday 14<sup>th</sup> November 2022** be approved and file copy was signed by the chairperson of the meeting.

**FA/2023/04 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed.**

**Resolved:-** No items are excluded.

**FA/2023/05 Public Participation Session**

No questions were received from members of the public.

**FA/2023/06 To receive quotes and discuss an online booking system for Gordon Bennett Memorial Hall to be considered by the Committee ahead of Full Council.**

Councillors discussed the need to progress to an online booking system for the Gordon Bennett Memorial Hall. The Clerk shared the previous Scribe quote with the councillors at £29 per month. Councillors would like to meet with Nathan to discuss the online booking system in more detail before making a decision.

**Resolved:-** Clerk to arrange for a one-to-one session with Scribe.

**FA/2023/07 To receive quotes for line marking outside the Gordon Bennett Memorial Hall.**

Chairperson Initial:

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Councillors opted to defer the item until Thurcroft Library is completed.

**FA/2023/08 To receive quotes for an architect for the Gordon Bennett Memorial Hall refit.**

The Clerk noted that the process had not been straight forward and that this may need to be set up as a sub-committee to ensure that we can keep an internal conversation moving with the revamp.

Councillors agreed that they would prefer to be involved with the process and the interview arrangements when it goes out to tender.

Clerk to investigate the initial process with Contract Finder and writing up a tender requirement for the project.

**There are certain requirements that are needed with a project of a large value.**

**FA/2023/09 To receive an update on the Biffa waste collection and the removal of the extra commercial bin.**

The Clerk has changed the Biffa Bin waste to weekly from fortnightly. This can be updated at any point and isn't fixed into a contract. The extra bin has still not been removed despite speaking to Cheaper Waste directly. The Clerk will continue to chase the removal of the commercial waste bin.

**FA/2023/10 To receive an update to the request for 'Glow in the dark' paint outside the entrance to the Gordon Bennett Memorial Hall.**

The Clerk shared that external glow in the dark paint is not easy to find, that would last in an external setting for commercial use. Councillors opted to not progress with this item.

**FA/2023/11 To receive an update on the baby changing unit requested for the Gordon Bennett Memorial Hall.**

The Clerk shared an update on the update with the committee on the new baby changing unit that has been placed in the toilets of the Gordon Bennett Memorial Hall. This has been resolved several complaints.

**FA/2023/12 To receive an update on the First Aid provision in the Gordon Bennett Memorial Hall.**

The Clerk purchased First Aid equipment for Gordon Bennett Memorial Hall after concerns with events, and the health and safety in the hall. This was agreed with the Clerk and approved at Full Council under accounts for payment.



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The committee discussed that extra first aid provisions should be available in the Chamber for separate meetings.

**FA/2023/13 To receive and resolve the pricing for use of the Gordon Bennett Memorial Hall.**

Councillors were presented with the current hire costs received from each of the groups that use the Gordon Bennett Memorial Hall.

**Resolved:-** To present updated hire costs to the Full Council for financial approval.

**FA/2023/14 To receive the Health and Safety audit completed on the Gordon Bennett Memorial Hall.**

Item was deferred due to Councillors being short on time and the meeting at risk of becoming inquorate.

**FA/2023/15 To discuss the access for cars using the car park through to the main shopping street from the Gordon Bennett Memorial Hall carpark.**

Item was deferred due to Councillors being short on time and the meeting at risk of becoming inquorate.

**FA/2023/16 To notify the clerk of matters for inclusion on the agenda of the next meeting.**

No items were raised.

**FA/2023/17 To set the date of the next Facilities Committee meeting.**

The date of the next meeting was agreed as **Thursday 9<sup>th</sup> March 2023** at 11.00am in the Gordon Bennett Memorial Hall.

**The meeting closed at 2:30pm.**