



Minutes of the Facilities Committee meeting held

Thursday 14th November 2022

Present Councillors: **A.Copeland (Chair), D. Andrews, C. McCartan**

Apologies were received from Councillors: **No apologies received.**

No public were in attendance

The meeting started at 6.30pm

FA/2022/01 To receive and approve reasons for absence.

Resolved:- There are no apologies to the receive.

FA/2022/02 To receive declarations of interest in respect of business on the agenda.

Resolved:- No declarations of interest were received.

FA/2022/03 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed.

Resolved:- No items are excluded.

FA/2022/04 Public Participation Session

No questions were received from members of the public.

FA/2022/05 To elect the chair of the Facilities Committee for 2022/23.

The committee elected A. Copeland as chair of the Facilities Committee for 2022/23.

FA/2022/05 To discuss and resolve the work programme for the HR Committee.

The committee discussed the Terms of Reference for the Facilities Committee and areas of responsibility, frequency of meetings to be held and the quorum of the meeting.

The top priorities identified by the committee were.

1. Health & Safety – Audit to be completed.
2. GBMH Renewal
3. Online Booking system & Booking fees.



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Councillors also discussed the topics further in depth to change general waste collections to a weekly schedule. To review the tender contract for the Miners Institute's satellite bar within GBMH. To investigate a solution to the excessive heating problems relating to a system problem.

To address health and safety concerns and implement railings and yellow safety lines outside the entrance to GBMH. To investigate the levelling of the pavement slabs outside the entrance. Complete an asset list of what is in the GBMH and a review of H&S equipment. To look at costing up a baby changing facility in the ladies toilets.

Councillors suggested that a further meeting should take place on 12th December 2022 to investigate the three priorities raised. The Clerk raised awareness to workload across each of the committees and being able to complete tasks in a timely manner across the council.

FA/2022/06 To notify the clerk of matters for inclusion on the agenda of the next meeting

There were no items raised for inclusion on the agenda of the next meeting.

FA/2022/07 To set the date of the next ordinary HR Committee meeting.

The date of the next meeting was agreed as **Thursday 19th January 2022** at 1pm in the Gordon Bennett Memorial Hall.

The meeting closed at 8:30pm.