



## Minutes of the HR Committee meeting held Thursday 10<sup>th</sup> November 2022

Present Councillors: **E. Humphreys (Chair), P. Owen.**

Apologies were received from Councillors: **C. Alsop**

**No public were in attendance**

**The meeting started at 6.30pm**

**HR/2022/01 To receive and approve reasons for absence.**

**Resolved:-** The council received and approved the reasons for absence from **C. Alsop.**

**HR/2022/02 To receive declarations of interest in respect of business on the agenda.**

**Resolved:-** No declarations of interest were received.

**HR/2022/03 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed.**

**Resolved:-** One item on the agenda was discussed in closed session – Agenda Item 5 (Minute note HR/2022/05)

**HR/2022/04 Public Participation Session**

No questions were received from members of the public.

**HR/2022/05 To elect the chair of the HR Committee for 2022/23.**

The committee elected E. Humphreys as chair of the HR Committee for 2022/23.

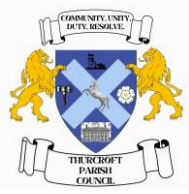
**HR/2022/05 CLOSED SESSION - To discuss and resolve the work programme for the HR Committee.**

The committee discussed the Terms of Reference for the HR Committee and areas of responsibility, frequency of meetings to be held and the quorum of the meeting. Focus areas were discussed in line with the terms of reference to employment contracts, HR policies, training for employees and councillors and an appraisal process.

**HR/2022/06 To notify the clerk of matters for inclusion on the agenda of the next meeting**

There were no items raised for inclusion on the agenda of the next meeting.

**HR/2022/07 To set the date of the next ordinary HR Committee meeting.**



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## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
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The date of the next meeting was agreed as **Monday 6<sup>th</sup> February 2022** at 6.30 pm in the Gordon Bennett Memorial Hall.

**The meeting closed at 7:31pm.**