

Minutes of the Meeting held Thursday 28 July 2022

Present Councillors: Andrews, (Chair), Alsop, Belcher, Brown, Copeland, Fretwell, Howis, Humphreys, McCartan, Murphy, Owen, Oxley, Scott, Tingle, Walker, Winsborough.

9151 Apologies were received from Councillor: Ronksley (N), no apologies received from Councillor Ronksley (J)

9152 Minutes

Resolved:- That the minutes of the meeting held Thursday 30 June 2022 be approved. Councillor Andrews made reference to minute 9129; Councillor Fretwell made reference to minutes 9137 & 9147; Councillor McCartan made reference to minutes 9130, 9135, 9139; Councillor Walker made reference to minute 9147; Councillor Oxley made reference to minute 9144.

Resolved:- Minutes approved.

9153 Councillor Job Roles

Councillor Fretwell sent a list of jobs to all Councillors for perusal. Councillor Walker suggested discussing at a later meeting after a full job description has been created.

Resolved:- Job roles for Councillors to be discussed at a later meeting.

9154 Interim Clerk role

Councillor Andrews explained that Councillor Fretwell was only acting as Interim Clerk until a new person was in place and any new suggestions would have to be deferred until the meeting in September. Councillor Oxley asked about the Precept and it was reiterated that discussions of financial items would have to be deferred until a new Clerk was employed

Resolved:- Further new suggestions and discussions to be deferred until September.

9155 Impromptu meeting

Councillor Howis mentioned an impromptu but not mandatory meeting before the next meeting as a 'get to know people'. Councillor Andrews suggested Thursday 22 September 2022 before the next meeting on 29th September 2022.

Resolved:- An impromptu meeting to be held in Chambers 6.30 pm Thursday 22 September 2022.

9156 New contracts for employees

Councillor McCartan asked about new contracts for employees.

Resolved:- Councillor Humphreys will extrapolate all information, discuss with employees and create a new contract, job description using model contract of employment.

9157 Process & Procedures on external contracts

Councillor Oxley asked if an item could be added to the agenda reference reviewing external contractors contracts.

Resolved:- Item to be added to the agenda for September meeting.

9158 Councillor information on website

A member of the public asked if Councillors could introduce themselves and Councillor Owen asked for a map of areas that Thurcroft Parish Council are responsible for.

Resolved:- All Councillors will be introduced on the new website with their specific job roles and a list / map of areas that TPC & RMBC are responsible for.

9159 Grass cutting

Councillor Brown stated that the grass outside shop areas was overgrown and could contact be made with RMBC. Mention was also made about the blocks of concrete outside the 'Chip Shop' on the shop fronts being an 'eyesore'. It was stated that the land outside the shops was owned by the companies involved and they could do what they feel is right to stop illegal parking.

Resolved:- RMBC to be contacted reference grass cutting.

9160 Grant for sewing group

Councillor Oxley asked about a grant for Thurcroft Sewing Group, Councillor Andrews said she had the original and it was in-hand. Councillor Oxley also asked about signatories for the Council.

Resolved:- Councillor Andrews to carry on with the Sewing Group grant & signatories for the Council will be checked for the next meeting.

9161 Brampton Village Meeting

Councillors McCartan & Walker stated that they attended the last Brampton Village meeting and were asked to check if the invoice for their Bunting had been received. It was reported that there was a walkway covered in moss and could it be cleared. It was also mentioned that Brampton would be celebrating Yorkshire Day on Sunday 7th August. Councillor Copeland mentioned for information purposes that the stone at the back of the Brampton Recreation Ground had been prepared for repair and the fence panel would be discussed at the next meeting.

Resolved:- Councillor Copeland stated that quotes would be needed for clearing the moss and it would have to be paid for out of their budget. Discussions reference the fence panel deferred to the next meeting.

9162 Emergency repairs to GBMH front door

Councillor Copeland mentioned that he had received two quotes for a new front door at GBMH and this needed to be completed ASAP due to the Health & Safety of all visiting.

Resolved:- A new front door to be fitted ASAP approved using emergency measures, £1580.00 including VAT.

9163 Members of the Public in Council Chambers

Councillor Walker mentioned that members of the public should feel comfortable when they visit Chambers and possibly could a camera system be used if they have to sit in the bar area. Councillor Andrews reiterated that the only reason the main hall had been used was when Covid rules were in place and we are now back to how meetings were held pre-Covid.

Resolved:- To discuss the possibility of a camera system at a future meeting.

9164 Trees for Laughton Common

Councillor Alsop asked what the current situation was regarding tree planting in Laughton Common. Councillor Copeland stated he was following up the deeds issue with the Solicitors and he had also emailed CISWO but was awaiting a reply. He also mentioned a 6 year plan by RMBC to help protect any trees planted.

Resolved:- Councillor Copeland to await decisions from Solicitors & CISWO. This issue has already been voted on and approved by the Council subject to approval from CISWO.

9165 Bin emptying

Councillor Copeland contacted the relevant person at RMBC reference the emptying of bins after complaints.

Resolved:- RMBC agreed to empty bins three times per week.

9166 Christmas Lights switch on

Councillor McCartan asked if the Christmas Lights switch on could be moved to Saturday instead of Friday so more people could attend. Councillor Copeland to check the GBMH diary for availability on Saturday 3rd December 2022.

Resolved:- Passed subject to diary check.

9167 Bar in GBMH

Councillor McCartan mentioned the Bottom Club renting the bar in GBMH.

Resolved:- to be discussed at the next meeting in September.

9168 Accounts for Approval

Councillor Fretwell presented the Accounts for Approval including invoices that had been received after completion of the list as shown below.

Resolved:- All accounts approved for payment.

Accounts approved at the meeting held Thursday 28 July 2022

Creditor	£	Description
Rotherham Crematorium and Cemetery	2162.00	Burial charges
C&D Grounds Maintenance & Landscaping	2170.00	June Environmental Work
Rotherham MBC	180.00	Premises licence GBMH
Glendale	660.00	Hard pruning and levelling Work at Brampton en le Morthen Recreation Ground
G Cook	1400.00	Erection and taking down jubilee bunting in Thurcroft
Brookhouse Gas Services Ltd	60.00	Report of fault, drain down and check vessel
Royce Hall	486.77	Purchase of Nilco Combi 1218E Upright Vacuum for GBMH to replace broken machine
YLCA Training for Councillor D Fretwell	25.00	Risk Assessments – Financial & Corporate
YLCA Training for Councillor D Fretwell	25.00	Roles, Responsibilities & Duties of The Clerk
YLCA Training for Councillor D Fretwell	16.70	Websites & Accessibility Outstanding invoice from April 26th 2022
Rotherham Crematorium and Cemetery	2420.00	Burial Charges
British Gas	60.29	D/D to 1/7/2022
RMBC	356.34	Dog bin emptying green Arbour & Hangsman Lane
EDF	392.32	D/D - GBMH
Glendale	1950.90	Quarterly invoice – Thurcroft Parish Cemetery Maintenance
Glendale	1694.40	Quarterly invoice – Thurcroft & Laughton Football Pitches maintenance
British Gas	151.69	D/D 2/5/2022 – 1/6/2022
Rotherham Crematorium and Cemetery	258.00	Burial charges
Royce Hall	343.97	Cleaning products for GBMH
Imprest Account	2864.86	July Imprest