



Extraordinary Meeting

Thursday 8th August 2024

AGENDA

1. To receive and consider reasons for absence
2. To receive declarations of personal and pecuniary interest¹ for members and officers
3. To receive written requests for dispensations for disclosable pecuniary interests (if any)
4. To grant any requests for dispensation as appropriate
5. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. Public Participation Session
7. **CONFIDENTIAL SESSION** - To note the letter of resignation from the Assistant Clerk
8. **CONFIDENTIAL SESSION** – To receive and discuss the current job description for the role of Assistant Clerk and consider any amendments to the role in regards to the job description and person specification
9. **CONFIDENTIAL SESSION** – To discuss and consider the job advertisement and the publication requirements
10. **CONFIDENTIAL SESSION** – To discuss and consider the shortlisting panel and the proposed date for shortlisting
11. To confirm the date and time of the next ordinary meeting of the council on Thursday 26th September 2024 at 6.30pm in the Council Chamber of the Gordon Bennett Memorial Hall

Upcoming Meeting Schedule

Thursday 26 th September 2024
Thursday 31 st October 2024
Thursday 28 th November 2024
Thursday 30 th January 2025
Thursday 27 th February 2025
Thursday 27 th March 2025
Thursday 24 th April 2025
Thursday 15 th May 2025

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary



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interest (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).