



## Finance & General Committee Meeting

Thursday 19<sup>th</sup> September 2024

### AGENDA

1. To receive and approve reasons for absence.
2. To receive declarations of personal and pecuniary interest<sup>i</sup> for members and officers
3. To receive written requests for dispensations for disclosable pecuniary interests (if any)
4. To grant any requests for dispensation as appropriate
5. To receive and approve the minutes of the meeting held on **Thursday 18<sup>th</sup> July 2024**
6. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
7. Public Participation Session
8. To receive a presentation from Rotherham Hospice regarding Community Engagement
9. Audit;
  - a. To receive any further update on the External Audit for 2023/24
  - b. To consider appointment of the Internal Audit for 2024/25
10. Policy;
  - a. To receive and approve the policy review schedule
  - b. To review policies and consider any updates
    - i. Social Media
    - ii. Internal Controls
    - iii. Antibullying and Harassment
    - iv. Homeworking
    - v. Loneworking
  - c. CONFIDENTIAL SESSION** – To review the Cemetery Regulations and approve Fee Schedule
  - d. CONFIDENTIAL SESSION** – To consider Pitch Hire Regulations and approve Fee Schedule
11. Training and Development;
  - a. To discuss any training and development for councillors and employees and consider any further action
12. Complaints;
  - a. **CONFIDENTIAL SESSION** - To receive any complaints received by the council and consider any further action
  - b. **CONFIDENTIAL SESSION** - To receive complaints received by the council from regular users of the Gordon Bennett Memorial Hall and consider any further action



# Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

e: [clerk@thurcroftparishcouncil.gov.uk](mailto:clerk@thurcroftparishcouncil.gov.uk)

w: [thurcroftparishcouncil.gov.uk](http://thurcroftparishcouncil.gov.uk)

- c. To note the latest report for complaints and compliments for the council and discuss any concerns
13. Finance;
- a. To receive and note the payment schedule to be considered by next full council on Thursday 26<sup>th</sup> September 2024
  - b. To receive and note the bank reconciliations for July and August 2024
  - c. To receive and note the budget monitoring report up to 30<sup>TH</sup> August 2024 and discuss any budgeting requirements for next year
  - d. To receive any grant applications received by the council and consider any further action
  - e. To note an update on the grants tracker and consider any further action
14. **CONFIDENTIAL ITEM** – HR & Staffing;
- a. To receive a recommendation from Recreation and Environment for an improved Working Schedule for an employee
15. To notify the clerk of matters for inclusion on the agenda of the next meeting
16. To confirm the date and time of the next Finance & General Committee will be held on Thursday 24<sup>th</sup> October 2024 at 6:30pm in the Council Chamber of the Gordon Bennett Memorial Hall

## Committee Meeting Dates

Thursday 24 <sup>th</sup> October 2024 at 6:30pm
Thursday 21 <sup>st</sup> November 2024 at 6:30pm
Thursday 23 <sup>rd</sup> January 2025 at 6:30pm
Thursday 20 <sup>th</sup> February 2025 at 6:30pm
Thursday 20 <sup>th</sup> March 2025 at 6:30pm
Thursday 17 <sup>th</sup> April 2025 at 6:30pm

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<sup>i</sup> A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).