

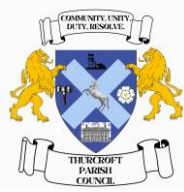


Extraordinary Meeting

Wednesday 8th November 2023

AGENDA

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any)
4. To grant any requests for dispensation as appropriate
5. To receive and approve the minutes of the meeting held on **Thursday 28th September 2023**
6. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
7. Public Participation Session
8. To note correspondence received to the Clerk regarding the donation of tables and chairs
9. To note meeting minutes for committee meetings held since the previous ordinary meeting –
 1. Environment Committee held on Tuesday 17th October 2023
 2. Finance & General Committee held on Thursday 19th October 2023
10. To receive and note the interim report received from PFK Littlejohn completing the external audit
11. To receive and note the consultation feedback on flowers within the parish
12. To consider the flower beds identified for removal
13. To receive and note a report from detached workers in relation to the recent antisocial behaviour
14. To discuss and consider the football posts on Thurcroft Recreation Ground
15. To consider a quote for a new flagpole to be installed in Brampton Village
16. To consider the quote received for installation of a new bench at Brampton Village
17. To consider donation of existing Christmas lights for Brampton Village
18. To consider a quote for flagpoles in Thurcroft Memorial Garden
19. To receive and note the half year position for the council's finances and any material variances
20. To consider and approve the Scribe Accounts system for the next financial year
21. To receive and consider the Terms of Reference for the Facilities Committee following a [recommendation from the Facilities Committee minute reference FA/2023/37](#)



Thurcroft Parish Council

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22. To consider the following policies for the council -

1. Document Retention Policy
2. Bench Placement Policy
3. Chairmans Allowance Policy
4. Cemetery Regulations & Cemetery Fees

23. To receive and consider the Corporate Risk Register completed for this financial year

24. To consider an update to the appointed bank signatories for the council

25. To consider relevant planning applications as published on RMBC's weekly lists along with any associated submissions received and any reports on previous planning applications/issues

26. To approve accounts for payment and note contractual payments made under the clerk delegation (attached)

27. To note expenditure outside of the meeting between the Clerk and the Chair in line with Financial Regulation 4.1

28. **CONFIDENTIAL** - To consider and appoint the position of Assistant Clerk

29. To notify the clerk of matters for inclusion on the agenda of the next meeting

30. To confirm the date and time of the next ordinary meeting on **Thursday 30th November 2023** at 6.30pm

Upcoming Meeting Schedule

Thursday 30 th November at 18:30
Thursday 25 th January 2024 at 18:30
Thursday 29 th February 2024 at 18:30
Monday 28 th March 2024 at 18:30
Thursday 25 th April 2024 at 18:30

ⁱ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).