



Ordinary Meeting Thursday 28th March 2024 AGENDA

1. To receive and consider reasons for absence
2. To receive declarations of personal and pecuniary interest¹ for members and officers
3. To receive written requests for dispensations for disclosable pecuniary interests (if any)
4. To grant any requests for dispensation as appropriate
5. To receive and approve the minutes of the meeting held on **Thursday 29th February 2024**
6. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
7. Public Participation Session
8. To note the minutes for committee meetings held since the last full council
 1. Facilities Committee held on Tuesday 12th March 2024
 2. Internal Audit Committee held on Thursday 14th March 2024
 3. Finance & General Committee held on Monday 18th March 2024
9. To receive correspondence and consider whether the parish would like to support a family fun fair on parish land
10. To note an issue with cremated plots within Thurcroft Cemetery and the immediate action taken to resolve the matter
11. To discuss and consider quotation for the repair of the wall in the playground at Brampton en-le Morthen
12. To receive and note the outcome to a complaint referred to the Standards and Ethics board at RMBC
13. To note the update of completed actions on the Internal Audit report and receive and consider the recommendations from the Internal Audit Committee
14. To receive a recommendation from the Finance & General Committee to approve the review of the effectiveness of Internal Controls
15. To discuss and consider the pricing structure for venue hire of the Gordon Bennett Memorial Hall
16. To consider the following policies for the council as recommended from the Finance & General Committee;
 - a) Asset Register policy
17. To receive a recommendation from the Finance & General Committee to approve the updates to the Asset Register including purchases made within this and last financial year
18. To receive a recommendation from the Finance & General Committee to apply for a Charge Card to help manage the expenses incurred by the council



Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour
Road, Thurcroft, Rotherham, S66 9DD

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19. To receive and note any price increases to contracts held by the council
 - a. BT Group
 - b. RMBC (Grounds maintenance)
 - c. Everflow Ltd
20. To discuss and consider quotations for the annual council insurance
21. To discuss and consider renewal of the antivirus protection subscription
22. To discuss and consider the renewal of the Microsoft Office subscription
23. To approve accounts for payment and note contractual payments made under the clerk delegation (attached)
24. To note expenditure outside of the meeting between the Clerk and the Chair in line with Financial Regulation 4.1
25. To consider relevant planning applications as published on RMBC's weekly lists along with any associated submissions received and any reports on previous planning applications/issues
26. **CONFIDENTIAL SESSION** – To review the fixed-term employee contract and to consider an extension to the contract term
27. **CONFIDENTIAL SESSION** - To receive and consider contract quotations for the published tender adverts;
 - a. Grounds Maintenance Contract for 2024-2028
 - b. Flowers and Horticultural Contract for 2024-2028
28. To notify the clerk of matters for inclusion on the agenda of the next meeting
29. To confirm the date and time of the next ordinary meeting on Thursday 25th April 2024 at 6.30pm

Upcoming Meeting Schedule

Thursday 25 th April 2024 at 18:30
Thursday 16 th May 2024 at 18:30 (Annual Meeting)

ⁱ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).