



## Ordinary Meeting

Thursday 30<sup>th</sup> November 2023

### AGENDA

1. To receive and consider reasons for absence
2. To receive declarations of interest in respect of business on the agenda
3. To receive written requests for dispensations for disclosable pecuniary interests (if any)
4. To grant any requests for dispensation as appropriate
5. To receive and approve the minutes of the meeting held on **Wednesday 8<sup>th</sup> November 2023**
6. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
7. Public Participation Session
8. To note meeting minutes for committee meetings held since the previous ordinary meeting –
  1. Events Committee held on Wednesday 1<sup>st</sup> November 2023
  2. Internal Audit Committee held on Thursday 2<sup>nd</sup> November 2023
  3. Internal Audit Committee held on Thursday 16<sup>th</sup> November 2023
  4. Finance & General Committee held on Thursday 23<sup>rd</sup> November 2023
9. To review and consider the Facilities Committee membership
10. To note the update to the NJC pay terms and conditions for employees in 2023/24
11. To discuss and consider the hanging baskets for next year financial year 2024/25
12. To discuss and consider the flagpoles for Thurcroft Memorial Garden
13. To note the update of completed actions on the Internal Audit report and receive and consider the recommendations from the Internal Audit Committee
14. To consider the following policies for the council as recommended from the Finance & General Committee;
  1. Reserves Policy
  2. Rules of Public Session
  3. Anti-Fraud and Corruption Policy
  4. Whistleblowing Policy



## Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

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5. Internal Controls Policy
6. Officer Code of Conduct
15. To discuss and consider the Business Continuity plan following a recommendation from the Finance & General Committee
16. To discuss and consider the Publication Scheme for the council following a recommendation by the Finance & General Committee
17. To discuss and consider the initial draft budget for the financial year 2024/25
18. To approve accounts for payment and note contractual payments made under the clerk delegation (attached)
19. To note expenditure outside of the meeting between the Clerk and the Chair in line with Financial Regulation 4.1
20. To consider relevant planning applications as published on RMBC's weekly lists along with any associated submissions received and any reports on previous planning applications/issues
21. **CONFIDENTIAL SESSION** – To discuss and consider the draft tender contract for environment recommended from the Environment Committee
  - a. Grass maintenance and pitch marking
  - b. Flower bed maintenance
22. **CONFIDENTIAL SESSION** – To discuss and consider timesheets for employees as a recommendation from the HR Committee
23. **CONFIDENTIAL SESSION** – To receive a recommendation from the Events Committee for a celebration event and consider a blue plaque
24. To notify the clerk of matters for inclusion on the agenda of the next meeting
25. To confirm the date and time of the next ordinary meeting on **Thursday 25<sup>th</sup> January 2024** at 6.30pm

### Upcoming Meeting Schedule

Thursday 25 <sup>th</sup> January 2024 at 18:30
Thursday 29 <sup>th</sup> February 2024 at 18:30
Monday 28 <sup>th</sup> March 2024 at 18:30



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Thursday 25<sup>th</sup> April 2024 at 18:30

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*<sup>i</sup> A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).*