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## Thurcroft Parish Council

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Gordon Bennett Memorial Hall, Green Arbour  
Road, Thurcroft, Rotherham, S66 9DD

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**31<sup>st</sup> March 2023**

Dear Sir/Madam

You are summoned to attend the **HR Committee meeting** of Thurcroft Parish Council to be held **Wednesday 5<sup>th</sup> April 2023 at 6.00pm** in the **Council Chambers** of the Gordon Bennett Memorial Hall.

**This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 S1.**

Yours faithfully

*T. Collingham*

Thomas Collingham

Clerk and Responsible Finance Officer

**Apologies for absence should be notified to the Clerk prior to the meeting.**

### **PUBLIC PARTICIPATION**

Following completion of the first business the Parish Council will invite members of the public to put questions on relevant Parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business.

This is for a period of up to 15 minutes.



## HR Committee Meeting

Wednesday 5<sup>th</sup> April 2023

### AGENDA

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda.
3. To receive and approve the minutes of the meeting held on **Tuesday 21<sup>st</sup> February 2023**.
4. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed.
5. Public Participation Session.
6. **CLOSED SESSION** – To receive and note an update on the contracts that have been issued to employees.
7. **CLOSED SESSION** – To receive and note an update on the job descriptions that have been discussed with employees.
8. **CLOSED SESSION** – To discuss providing a pension option for employees that are eligible.
9. To notify the clerk of matters for inclusion on the agenda of the next meeting.
10. To set the date of the next HR Committee meeting.