



Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour
Road, Thurcroft, Rotherham, S66 9DD

e: clerk@thurcroftparishcouncil.gov.uk

w: thurcroftparishcouncil.gov.uk

20th October 2022

Dear Sir/Madam

You are summoned to attend the **full council meeting** of Thurcroft Parish Council to be held **27th October 2022 at 6.30pm** in the **Council Chambers** of the Gordon Bennett Memorial Hall.

This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 S1.

Yours faithfully

T. Collingham

Thomas Collingham

Clerk and Responsible Finance Officer

Apologies for absence should be notified to the Clerk prior to the meeting.

PUBLIC PARTICIPATION

Following completion of the first business the Parish Council will invite members of the public to put questions on relevant Parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business.

This is for a period of up to 15 minutes.



Full Council Meeting

Thursday 27th October 2022

AGENDA

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda.
3. To receive and approve the minutes of the meeting held on **29th September 2022**.
4. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed.
5. Public Participation Session
6. To receive a presentation by RMBC Neighbourhoods Team - Samuel Kendall & Andrea Peers
7. To receive an update from RMBC Borough Councillor - Zachary Collingham
8. To receive the nominations from councillors for council committee's and resolve by vote any oversubscribed.
9. To receive quotes and approve plans to place new noticeboards.
10. To receive quotes for a new payroll system and resolve that a new system be adopted.
11. To receive quote for new accounting software and resolve that a new system be adopted.
12. To receive an email from YLCA relating to the Royal Garden Party and take nominations from councillors to be resolved by vote.
13. To receive a further update from the ground's maintenance contract, specific to the flower beds within the parish.
14. To receive an update relating to the vacant council position for Thurcroft North and resolve the interview process for a new candidate.
15. To receive an update from the Clerk on the progress of the Thurcroft Library renewal programme.
16. To approve a sim-only phone contract for the use of the Clerk to conduct their business.
17. To approve an internal auditor for 2022/23 and to resolve that an interim audit be undertaken.
18. To approve accounts for payment and note contractual payments made under the clerk delegation in Appendix 1.



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19. **CLOSED SESSION** – To receive a letter from HMRC regarding non-payment of National Insurance contributions and to agree payment.
20. **CLOSED SESSION** – To resolve the adoption of South Yorkshire Pension Authority as a pension provider and resolve the council's employer contribution to contracted employees.
21. To notify the clerk of matters for inclusion on the agenda of the next meeting.
22. To set the date of the next ordinary Parish Council meeting.

Appendix 1

Payments made since last meeting

Creditor	£	Invoice No. & Description
EDF Energy	275.00	GBMH Electricity Direct Debit payment
BT Group	42.96	GBMH Phone & Broadband Direct Debit payment
Combined Salaries	4737.83	Contractual Salaries for Month 7 - 2022/23
HMRC Cumbernauld	£513.42	673PR001008532304 – Month 4 Employers Tax
HMRC Cumbernauld	£561.51	673PR001008532305 – Month 5 Employers Tax
HMRC Cumbernauld	£1.95	XY003545637667 - Outstanding employer tax fee
HMRC Cumbernauld	£1.74	XZ002955902399 – Outstanding employer tax fee
HMRC Cumbernauld	£1.74	XC003035635300 – Outstanding employer tax fee
HMRC	£5653.68	15 673.T8381 – National Insurance payment

Payments to be authorised by Council

Creditor	£	Invoice No. & Description
YLCA	25.00	689-2223 - Policies – Mandatory and Best Practice webinar
Lightmain	11,344.18	21161 - 9 Benches in Thurcroft as per quote LMQ02582
Cartridge Rotherham Plus	£37.00	1526292 - Canon 540XL/541XL Multipack
Lightmain	3140.00	21163 - Supply & Install Self Closing Gate at Brampton en-le Morthen as per quote LMQ02477
Glendale	2562.00	GC451-650 – Pitch & Grounds care
Glendale	516.00	GC451-652 – Works & Hedge cutting
Glendale	564.00	GC451-651 – Toad Lane Tree Work & Rosa removal
Anston Pest Control	£216.00	11687 – Mole control via trapping x regular visits over 1 month period. Services to Brampton recreational ground.



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Anston Pest Control	£216.00	11688 – Mole control via trapping x regular visits over 1 month. Services to Laughton Common recreational ground.
VisionICT	£367.20	Annual Email Hosted
CheaperWaste	£86.08	DD00009128 – Direct Debit payment
R. Hall	£19.95	GBMH Supplies – Push bar signage
Rotherham Crematorium	£1081.00	364881 – 03/10/2022 – Burial Fees
YLCA	£100.65	767-2223 – Good Councillors Guide x20 copies
YLCA	£15.00	239-2223 – Clerk advert onto YLCA website
YLCA	£66.80	351-2223 – D Fretwell webinar training
Glendale	£1694.40	GC451-655 – Quarter Invoice & Pitch maintenance
Glendale	£1950.90	GC451-656 – Quarter Invoice & Cemetery maintenance
C&D Grounds Maintenance	£2510.00	THURPAR 28/10/2022
T. Collingham	£47.86	GB26CLUDOAEUI – Assorted ringbinders for Cllrs.