



Thurcroft Parish Council

Gordon Bennett Memorial Hall, Green Arbour
Road, Thurcroft, Rotherham, S66 9DD
e: clerk@thurcroftparishcouncil.gov.uk
w: thurcroftparishcouncil.gov.uk

6th February 2023

Dear Sir/Madam

You are summoned to attend the **HR Committee meeting** of Thurcroft Parish Council to be held **Tuesday 21st February 2023 at 6.30pm** in the **Council Chambers** of the Gordon Bennett Memorial Hall.

This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 S1.

Yours faithfully

T. Collingham

Thomas Collingham
Clerk and Responsible Finance Officer

Apologies for absence should be notified to the Clerk prior to the meeting.

PUBLIC PARTICIPATION

Following completion of the first business the Parish Council will invite members of the public to put questions on relevant Parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business.

This is for a period of up to 15 minutes.



HR Committee Meeting

Tuesday 21st February 2023

AGENDA

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda.
3. To receive and approve the minutes of the meeting held on **Thursday 10th November 2022**.
4. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed.
5. Public Participation Session.
6. **CLOSED SESSION** – To discuss and adopt the employee contracts.
7. **CLOSED SESSION** – To discuss the job descriptions to the adopted by employees.
8. **CLOSED SESSION** – To discuss and adopt the employee policies.
9. **CLOSED SESSION** – To receive correspondence from The Pensions Regulator.
10. **CLOSED SESSION** – To discuss the employee training that is required to be completed.
11. **CLOSED SESSION** – To discuss a councillor training programme.
12. To notify the clerk of matters for inclusion on the agenda of the next meeting.
13. To set the date of the next HR Committee meeting.