



Thurcroft Parish Council

GRANT AWARDING POLICY

Small Grants – Terms of Reference

Who is eligible to apply?

- The group must be volunteer run.
- The group should be based in Thurcroft Parish or primarily benefit residents of Brampton en le Morthen, Laughton Common or Thurcroft.

What will grants be awarded for?

- Equipment
- Activities
- General running costs

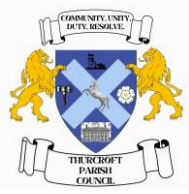
What is the maximum that can be applied for?

- The maximum awarded to any one group will be up to £500.

How to apply?

- Applications will be accepted using the application form and should be emailed to clerks@thurcroftparishcouncil.gov.uk.
- Applications should include:
 - Group name and contact details.
 - Aims and objectives of the group.
 - Reason for the request.
 - Total amount requested.
 - How the money will be used.
 - Bank details for the payment of the grant, if successful.
- Applications must be submitted one week before the finance committee to be considered within the month.

If your application is successful, evidence that the grant has been used as per the application, will be required to be submitted to the Parish Council within 3 months of the award.



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How will the applications be processed?

- Applications will be considered by the Finance Committee.
- A recommendation will be considered at Full Council.
- Successful applicants will be notified.

Grants are to be awarded subject to the appropriate criteria being met, and the merits of each individual application. This should apply even when there is only a single or limited number of applications.